

LCTV ENDOWMENT FUND BOARD
WEDNESDAY, DECEMBER 6, 2017
7:00 P.M.

1. CALL TO ORDER; ROLL CALL

The meeting was called to order at 7:00 p.m. by Chair Dennis Kent.

Present:	City of Lowell	Dennis Kent Barb Zandstra Jeff Phillips Mark Mundt
	Lowell Charter Township	Bill Thompson Sue Simmonds
	Vergennes Township	Tim Wittenbach
Absent:	Boardmembers Mike DeVore (Councilmember Phillips attended for him)	
Also Present:	City Clerk Susan Ullery	

2. ELECTON OF OFFICERS

IT WAS MOVED BY MUNDT and seconded by WITTENBACH to retain all current officers.

YES: 7. NO: 0. ABSENT: 0. MOTION CARRIED.

4. APPROVAL OF THE AGENDA

IT WAS MOVED BY THOMPSON and seconded by SIMMONDS to approve the agenda as written.

YES: 7. NO: 0. ABSENT: 0. MOTION CARRIED.

5. APPROVAL OF THE MINUTES

IT WAS MOVED BY THOMPSON and seconded by WITTENBACH to approve the minutes of the March 1, 2017 meeting as written.

YES 7. NO: 0. ABSENT: 0. MOTION CARRIED.

6. PUBLIC COMMENTS

There were no public comments.

7. REVIEW OF MEMBERS

CITY:		
	Mike DeVore	- until term on City Council expires
	Mark Mundt	- term expiring 12/31/19
	Dennis Kent	- term expiring 12/31/20
	Barbara Zandstra	- term expiring 12/31/18

LOWELL CHARTER TOWNSHIP

William C. Thompson -

until term on Township Board expires

Sue Simmonds -

term expiring 12/31/18

VERGENNES TOWNSHIP -

Tim Wittenbach

until term on Township Board expires

Jeff Phillips explained Mike DeVore was unable to attend and his is filling his vacancy. However, Jim Salzwedel may take over as Council representative.

8. OLD BUSINESS

- a. Listing of 2009, 2010, 2011, 2012, 2013, 2014, 2015, 2016 and 2017 grant awards.

Boardmembers questioned the City sidewalk project and asked if this has been completed as well as if a sidewalk plan has been established. A progress report was requested prior to the next meeting.

9. NEW BUSINESS

- a. Review amount of grand funds available for awards.

It was determined that there is approximately \$114,532.30 in available funds for awards.

The following requests were made:

- A representative from the Grand Rapids Foundation be present at the meeting held on February 28, 2017.
- A report generated showing how much money has been generated since the beginning and how have we moved forward.
- If there are excess funds, where does it go?
- Requested a copy of the agreement with the Grand Rapids Foundation.
- Is there a fee increase from the Grand Rapids Foundation each year?
- What was the opening market value?

- b. Discuss application process, timeline, and lessons from last year.

It was discussed to advertise twice in both the Lowell Ledger and the Buyer's Guide.

- c. Review Grant Application. Any necessary revisions?

It was determined to have the due date on the application be February 9, 2018. The applications shall be available to the committee on February 16, 2018.

- d. Schedule Future Meetings.

There was discussion for future meetings to review grant applications. The dates are February 28, 2018 at 7:00 p.m. and March 6, 2018 at 7:00 p.m.

10. BOARD MEMBER COMMENTS

There were none.

11. ADJOURNMENT.

IT WAS MOVED BY THOMPSON and seconded by SIMMONDS to adjourn at 7:50 p.m.

Dennis J. Kent
Chair

Barb Zandstra
Recording Secretary