

LOOK MEMORIAL COMMITTEE

WEDNESDAY, NOVEMBER 11, 2015, 4:00 P.M.

AT

LOWELL CITY HALL

**FLAT RIVER ROOM, FIRST FLOOR**

1. CALL TO ORDER, ROLL CALL
2. APPROVAL OF THE AGENDA
3. APPROVAL OF MINUTES OF PREVIOUS MEETING
  - a. May 20, 2015
  - b.
4. REVIEW OF FINANCIAL STATEMENT
5. CITIZEN COMMENTS FOR ITEMS NOT ON THE AGENDA
6. OLD BUSINESS
  - a. Grand Rapids Foundation Investment
7. NEW BUSINESS
  - a. Grant Requests
    - First Baptist Church of Lowell – \$1,441 – AED (Automatic Defibrillator Device)
    - Lowell Arbor Board - \$3,000 – Tree planting on Bowes Road by Pebble Beach Apts. And spring parking lot project behind old Moose Building.
    - Lowell Area Chamber of Commerce Foundation - \$4,352 – Additional equipment for the Sizzlin' Summer Concert Series sound system, also used by LowellArts! Players Theater Production, Fallasburg Festival for the Arts, Harvest Celebration and many other community events.
    - Lowell Area Fire & Emergency Service Authority - \$4,000 – Personal safety items for 28 members and specialty forcible entry tools for three pumpers.
    - Lowell Area Historical Museum - \$5,000 – Hire a registrar to make our artifact and document collections accessible to the public on the Museum's website.
8. OTHER BUSINESS
9. ADJOURNMENT

**LOOK MEMORIAL COMMITTEE MEETING  
WEDNESDAY, MAY 20, 2015**

**1. CALL TO ORDER; ROLL CALL**

The meeting was called to order by Chairman Dr. Donald Gerard at 4:00 p.m. and the roll was called.

Members present: Barb Brown, Chris Godbold, James Hodges, Leah Vredenburg and Dr. Donald Gerard.

Absent: None.

Also Present: Suzanne Olin, Sue Ullery and Tim Van Laan.

**2. APPROVAL OF THE AGENDA**

IT WAS MOVED BY HODGES and seconded by VREDENBURG to approve the agenda as written

YES: 5. NO: 0. ABSENT: 0. MOTION CARRIED.

**3. APPROVAL OF MINUTES OF PREVIOUS MEETING(S)**

A. April 24, 2015 – Regular Meeting

IT WAS MOVED BY VREDENBURG and seconded by HODGES to approve the meeting minutes of April 24, 2015 meeting as written.

YES: 5. NO: 0. ABSENT: 0. MOTION CARRIED.

**4. REVIEW OF FINANCIAL STATEMENT**

The Financial Statement was reviewed and approved.

**5. CITIZEN COMMENTS FOR ITEMS NOT ON THE AGENDA**

Sue Ullery suggested the Look Application be updated to state applicants must submit 7 copies of their grant request. By general consensus, the board agreed.

**6. OLD BUSINESS**

a. Grand Rapids Foundation Investment. No further information was provided.

**7. NEW BUSINESS.**

a. Grant Requests – The following requests were reviewed.

- City of Lowell – Englehardt Library - \$5,000 – Repair/maintenance of heating/cooling system.

- Flat River Outreach Ministries - \$8,000 – Upgrade security systems in donation room and expand current technology.
- Kent County Youth Agricultural Association - \$5,500 – Assist with the procurement of a portable sound system, data projector with screen and street banner and the updating of wiring in the barns.
- Lowell Arbor Board - \$5,000 – Addition of trees along trail/extension – Lighthouse pipeline – biodigester.
- Lowell Area Chamber of Commerce Foundation - \$3,820 – Additional equipment for the Summer Concert Series sound system which is also used by the Thebe Players, Fallasburg Festival, and other community events.
- Lowell Area Historical Museum - \$3,000 – Develop a summer camp for youth that develops interest in and understanding of the past through engaging activities and hands on learning.
- Whites Bridge Historical Society - \$25,000 or as Fund guidelines allow – Rebuild Whites Bridge.

After discussion, the board agreed to split the amount available of \$7,202.88 between City of Lowell – Englehardt Library and Flat River Outreach Ministries.

IT WAS MOVED BY VREDENBURG and seconded by HODGES to divide the available amount \$7,202.88 between City of Lowell – Englehardt Library and Flat River outreach Ministries.

YES: 5. NO: 0. ABSENT: 0. MOTION CARRIED.

The board invited the other applicants to resubmit applications again for future requests.

8. **OTHER BUSINESS**

- a. The Board discussed the current schedule of meetings. Currently, the grants are due the last Friday in April at 4:00. The board then meets the third Wednesday in May to review the grant applications. The fall schedule is similar; grants are due the last Friday in October at 4:00 and then meet the third Wednesday in November to review the grant applications. After further discussion, the board believed it would be beneficial to also meet the second Wednesday in May and November. This would allow application packets to be distributed, providing additional time and thought in determining which grants to approve. The applicants are also invited to attend this meeting. These meetings are scheduled for 4:00 p.m.

IT WAS MOVED BY HODGES to adjourn at 4:26 p.m.

Respectfully submitted,  
Susan Ullery

LOOK MEMORIAL FUND  
November 10, 2015

11/10/2015 CASH BALANCE (UNRESERVED) \$7,202.88

Expenditures

10/02/2015 City of Lowell Library HVAC \$3,601.44

Total Expenditures \$3,601.44

Appropriated Funds

Flat river outreach upgrade security cameras \$3601.44

Total Appropriated \$3,601.44

**CASH BALANCE**

11/10/2015 **UNRESERVED AND UNAPPROPRIATED \$15,484.00\***

**TOTAL CASH AND INVESTMENTS**

Baird	\$605,918.00
Grand Rapids Foundation	\$251,739.00
Kent County Pool	\$85,367.31
Huntington	\$2,337.92

\*15,484.00 added to the unreserved fund balance at June 30, 2015