

**LOOK MEMORIAL COMMITTEE MEETING  
FRIDAY, APRIL 24, 2015**

**1. CALL TO ORDER; ROLL CALL**

The meeting was called to order by Chairman Dr. Donald Gerard at 4:05 p.m. and the roll was called.

Members present: Barb Brown, James Hodges, Leah Vredenburg and Dr. Donald Gerard.

Absent: Chris Godbold.

Also Present: Suzanne Olin, Sue Ullery and Tim Van Laan.

**2. APPROVAL OF THE AGENDA**

IT WAS MOVED BY VREDENBURG and seconded by BARBER to approve the agenda as written

YES: 4. NO: 0. ABSENT: 1. MOTION CARRIED.

**3. APPROVAL OF MINUTES OF PREVIOUS MEETING(S)**

A. November 19, 2014 – Regular Meeting

IT WAS MOVED BY HODGES and seconded by VREDENBURG to approve the meeting minutes of November 19, 2014 meeting as written.

YES: 4. NO: 0. ABSENT: 1. MOTION CARRIED.

**4. REVIEW OF FINANCIAL STATEMENT**

The Financial Statement was reviewed and approved.

**5. COMMENTS CITIZEN FOR ITEMS NOT ON THE AGENDA**

No comments were received.

**6. OLD BUSINESS**

- a. Status of Discussion regarding investment with the Grand Rapids Foundation. The Board reviewed the status of the Grand Rapids Foundation and the amount that will be available. They also discussed moving some funds from the Kent County Pool into the Grand Rapids Foundation.

**6. NEW BUSINESS.**

a. Grant Requests

- City of Lowell – Englehardt Library - \$5,000 – Repair/maintenance of heating/cooling system.

- Flat River Outreach Ministries - \$8,000 – Upgrade security systems in donation room and expand current technology.
- Kent County Youth Agricultural Association - \$5,500 – Assist with the procurement of a portable sound system, data projector with screen and street banner and the updating of wiring in the barns.
- Lowell Arbor Board - \$5,000 – Addition of trees along trail/extension – Litehouse pipeline – biodigester.
- Lowell Area Chamber of Commerce Foundation - \$3,820 – Additional equipment for the Summer concert series sound system which is also used by the Thebe Players, Fallasburg Festival, and other community events.
- Lowell Area Historical Museum - \$3,000 – Develop a summer camp for youth that develops interest in and understanding of the past through engaging activities and hands on learning.
- Whites Bridge Historical Society - \$25,000 or as Fund guidelines allow – Rebuild Whites Bridge.

Boardmember Hodges stated the amount available is \$7,202.88.

The board received packets on the above grant applications. These will be reviewed and decisions will be made at the May 20, 2015 meeting.

b. Membership Change

The Board discussed the retirement of Dr. Gerard and the addition of Tim Van Laan. The board agreed to change the wording “a fourth member was to be a medical doctor” to “a professional”.

IT WAS MOVED BY HODGES and seconded by VREDENBURG that Tim Van Laan be the appointee to replace Dr. Donald Gerard effective November 18, 2015.

8. **OTHER BUSINESS**

- a. The Board discussed the current schedule of meetings. Currently, the grants are due the last Friday in April at 4:00. The board then meets the third Wednesday in May to review the grants applications. The fall schedule is similar; grants are due the last Friday in October at 4:00 and then meet the third Wednesday in November to review the grant applications. After discussion, the board believed it would be beneficial to also meet the first Wednesday in May and November. This would allow application packets to be distributed, providing additional time and thought in determining which grants to approve. These meetings are scheduled for 4:00 p.m.

IT WAS MOVED BY HODGES to adjourn at 4:38 p.m.

Respectfully submitted,  
Susan Ullery