

**LOOK MEMORIAL COMMITTEE MEETING
WEDNESDAY, NOVEMBER 11, 2015**

1. CALL TO ORDER; ROLL CALL

The meeting was called to order by Chairman Dr. Donald Gerard at 4:00 p.m. and the roll was called.

Members present: Chris Godbold, James Hodges, Leah Vredenburg and Dr. Donald Gerard.

Absent: Barb Brown.

Also Present: Suzanne Olin, Sue Ullery and Tim Van Laan.

2. APPROVAL OF THE AGENDA

IT WAS MOVED BY VREDENBURG and seconded by HODGES to approve the agenda as written

YES: 4. NO: 0. ABSENT: 1. MOTION CARRIED.

3. APPROVAL OF MINUTES OF PREVIOUS MEETING(S)

A. May 20, 2015 – Regular Meeting

IT WAS MOVED BY HODGES and seconded by GODBOLD to approve the meeting minutes of May 20, 2015 meeting as written.

YES: 4. NO: 0. ABSENT: 1. MOTION CARRIED.

4. REVIEW OF FINANCIAL STATEMENT

City Treasurer Sue Olin noted \$15,484 has been added to the unreserved fund balance and of this amount \$4,700 will be requested from the Grand Rapids Foundation.

The Financial Statement was reviewed and approved.

5. CITIZEN COMMENTS FOR ITEMS NOT ON THE AGENDA

No comments were received.

6. OLD BUSINESS

Grand Rapids Foundation Investment. Tim Van Laan questioned if the funds with Baird were sitting as cash and needed to be reinvested. Olin stated approximately \$30,000 is available.

7. **NEW BUSINESS.**

- a. Grant Requests – The following request were reviewed.
- First Baptist Church of Lowell – \$1,441 – AED (Automatic Defibrillator Device)
 - Lowell Arbor Board - \$3,000 – Tree planting on Bowes Road by Pebble Beach Apts. And spring parking lot project behind old Moose Building.
 - Lowell Area Chamber of Commerce Foundation - \$4,352 – Additional equipment for the Sizzlin’ Summer Concert Series sound system, also used by LowellArts! Players Theater Production, Fallasburg Festival for the Arts, Harvest Celebration and many other community events.
 - Lowell Area Fire & Emergency Service Authority - \$4,000 – Personal safety items for 28 members and specialty forcible entry tools for three pumpers.
 - Lowell Area Historical Museum - \$5,000 – Hire a registrar to make our artifact and document collections accessible to the public on the Museum’s website.

Lisa Plank from the Lowell Area Historical Museum was present. She explained the Museum wishes to hire a registrar for one year. This would allow them to develop a new software system to manage their artifact and document collections.

8. **OTHER BUSINESS**

- a. Mayor Hodges commented on the recent City Council Election. The Board needs to be aware that there may be a new Mayor as of January, 2016. Also, Barb Brown has moved out of the City. Therefore, another city resident must be appointed to this board.

IT WAS MOVED BY HODGES to adjourn at 4:45 p.m.

Respectfully submitted,
Susan Ullery