



LOWELL AIRPORT BOARD

WEDNESDAY, MARCH 9, 2016 AT 7:00 P.M.

LOWELL CITY AIRPORT

- 1. CALL TO ORDER; ROLL CALL**
- 2. APPROVAL OF THE AGENDA**
- 3. APPROVAL OF MINUTES OF PREVIOUS MEETING(S)**
 - a. Minutes from February 10, 2016**
- 4. FINANCIAL REPORT(S)**
 - a. Financial Statement**
 - b. Check Disbursement**
- 5. CITIZEN COMMENTS FOR ITEMS NOT ON THE AGENDA**
- 6. OLD BUSINESS**
- 7. NEW BUSINESS**
- 8. BOARDMEMBERS COMMENTS**
- 9. AIRPORT MANAGER'S REPORT**
 - a. Prepping for new FBO**
 - b. 2016 Improvement Projects**
 - c. Summer evening fly-ins**
- 10. FBO REPORT – WILLIAMS AIR POWER**
- 11. ADJOURNMENT**

MINUTES OF THE LOWELL AIRPORT BOARD

WEDNESDAY, JANUARY 13, 2016 AT 7:00 PM

1. CALL TO ORDER; ROLL CALL

The meeting was called to order at 7:00 p.m. by Chairman Grimm and the roll was called by Lori Gerard

Present: Jeff Altoft, Jim Myaard, Eric Nelson, Paul Nicholls, David Pasquale, Jeff Ostrander and Chairman Tom Grimm

Absent: None.

Also Present: Bruce Whitman, George Radashaw, Greg Forbes, Larry Bauer, Airport Manager Casey Brown and Lori Gerard

2. APPROVAL OF THE AGENDA

Grimm moved and Nicholls seconded to approve the agenda as written. Motion carried.

3. APPROVAL OF THE MINUTES OF PREVIOUS MEETINGS

Nelson moved and Altoft seconded to approve the minutes of January 13, 2016. Motion carried.

4. FINANCIAL REPORTS

Nelson moved and Grimm seconded to approve the financial reports. Motion carried.

5. CITIZEN COMMENTS FOR ITEMS NOT ON THE AGENDA

None.

6. OLD BUSINESS

A letter from Dan Williams was read by Dave Pasquale regarding capturing Casey on his surveillance video. Brown commented that he was in office getting keys. Nicholls noted that he was with Brown that day showing around the new FBO when the video would have been taken. It was consensus of the board that Williams did not have authority to put up a temporary wall between offices.

Invoices were submitted by Williams for October 2015 thru January 2016. After discussion it was agreed that the October 2015 invoice would be paid.

Grimm moved and Nelson seconded to approve payment of \$1000 for October 2015 FBO agreement. Motion carried.

The board agreed to assist Williams with 50% of the gas bills, since the wood stove is not working, for November thru March providing he presents the billing invoices. Brown will notify Williams regarding this.

Nelson moved and Myaard seconded to pay 50% of gas bills based on actual statements for period of November thru March. Motion carried.

7. NEW BUSINESS

None.

8. BOARDMEMBERS COMMENTS.

None.

9. AIRPORT MANAGER'S REPORT

Brown welcomed Larry Bauer as the new FBO for the City of Lowell Airport beginning April 1. Bauer has been at Sparta Airport for the past 20 years as a mechanic and is well known to many of the Lowell pilots.

Brown stated with the warmer weather he has witness water running into hangars and the need for tile drainage. Pasquale stated that cost estimates should be put together so the project can be done in the spring.

10. FBO REPORT – WILLIAMS AIR POWER

None.

It was moved by Grimm and seconded by Nelson to adjourn at 8:09 p.m.

CHECK DISBURSEMENT REPORT FOR CITY OF LOWELL
 CHECK DATE FROM 02/07/2016 - 03/02/2016

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 581 AIRPORT FUND							
02/11/2016	GEN	67413	CONSUMERS ENERGY	PUBLIC UTILITIES	920.000	000	19.16
				PUBLIC UTILITIES	920.000	000	22.59
				PUBLIC UTILITIES	920.000	000	38.33
				CHECK GEN 67413 TOTAL			<u>80.08</u>
02/25/2016	GEN	67486	DICKINSON WRIGHT PLLC	PROFESSIONAL SERVICES	801.000	000	1,505.00
02/25/2016	GEN	67499	SCENIC EXPRESSIONS LLC	CONTRACTUAL	802.000	000	1,500.00
Total for fund 581 AIRPORT FUND							3,085.08