



LOWELL AIRPORT BOARD

WEDNESDAY, OCTOBER 14, 2015 AT 7:00 P.M.

LOWELL CITY AIRPORT

1. CALL TO ORDER; ROLL CALL
2. APPROVAL OF THE AGENDA
3. APPROVAL OF MINUTES OF PREVIOUS MEETING(S)
 - a. Minutes from September 9, 2015
4. FINANCIAL REPORT(S)
 - a. Financial Statement
 - b. Check Disbursement
5. CITIZEN COMMENTS FOR ITEMS NOT ON THE AGENDA
6. OLD BUSINESS
7. NEW BUSINESS
8. BOARDMEMBERS COMMENTS
9. AIRPORT MANAGER'S REPORT
 - a. Post Fly-In Discussion
 - Issues
 - Items to continue
 - Final profit number
 - Items to add for next year
 - Recognition
 - b. Wind Sock Light
 - Schedule a time to install
10. FBO REPORT – WILLIAMS AIR POWER
11. ADJOURNMENT

MINUTES OF THE LOWELL AIRPORT BOARD
WEDNESDAY, SEPTEMBER 9, 2015 AT 7:00 PM

1. CALL TO ORDER; ROLL CALL

The meeting was called to order at 7:00 p.m. by Chairman Grimm and the roll was called by Lori Gerard

Present: Jeff Altoft, Eric Nelson, Paul Nicholls, David Pasquale, Jeff Ostrander and Chairman Tom Grimm

Absent: Jim Myaard and Dan Williams

Also Present: Greg Forbes, Airport Manager Casey Brown, Bob Bourgette, Peter Draaisma and Lori Gerard

2. APPROVAL OF THE AGENDA

Grimm moved and Pasquale seconded to approve the agenda as written. Motion carried.

3. APPROVAL OF THE MINUTES OF PREVIOUS MEETINGS

Nelson moved and Pasquale seconded to approve the minutes of the August 12, 2015 as presented. Motion carried.

4. FINANCIAL REPORTS

Grimm moved and Nelson seconded to approve the financials with the clarification as to why there is a difference in the amounts for Vergennes Township taxes between the two statements. Motion carried.

It was also questioned if Williams Air Power has invoiced the Airport as per the FBO agreement the last few months

5. CITIZEN COMMENTS FOR ITEMS NOT ON THE AGENDA

None.

6. OLD BUSINESS

None.

7. **NEW BUSINESS**

Brown commented that he contacted a contractor to provide a quote for a storage building on the end of the C hangar.

Nelson stated that a cottage neighbor has two mowers for sale with wider decks that would be useful for mowing at the airport. Brown noted that he would be interested in looking at them.

8. **BOARDMEMBERS COMMENTS.**

None.

9. **AIRPORT MANAGER'S REPORT**

a. **Fly-In**

Brown provided a check list for what needs to be done for Fly-In on September 20. Altoft commented that all items related to the food he has taken care of. Pancakes will be served from 8-noon and will be by donation only. Ostrander's hangar will be used for serving and seating.

Other items to arrange are portable restrooms, trash cans and cones for parking. Ostrander and Forbes will handle parking of planes. Forbes also stated that we need to make sure we have plenty of fuel. It was noted that Wings of Mercy will also have an exhibit on the grounds.

Brown stated some set up will be done on Saturday September 19 at noon.

10. **FBO REPORT – WILLIAMS AIR POWER**

None.

It was moved by Grimm to adjourn at 8:16 p.m.

10/09/2015 11:17 AM
 User: SUE
 DB: Lowell

CHECK DISBURSEMENT REPORT FOR CITY OF LOWELL
 CHECK DATE FROM 09/05/2015 - 10/09/2015

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 581 AIRPORT FUND							
09/10/2015	GEN	66733	BOURGETTE, BOB	OPERATING SUPPLIES	740.000	000	36.10
09/10/2015	GEN	66734	BROWN, CASEY	OPERATING SUPPLIES	740.000	000	92.60
09/10/2015	GEN	66738	STATE OF MICHIGAN - MDOT	MISCELLANEOUS EXPENSE	955.000	000	25.00
09/14/2015	GEN	66741	JOHN HARRIS	CAPITAL OUTLAY	970.000	000	1,650.00
09/17/2015	GEN	66757	VERGENNES BROADBAND	MISCELLANEOUS EXPENSE	955.000	000	49.99
09/17/2015	GEN	66765	CONSUMERS ENERGY	PUBLIC UTILITIES	920.000	000	21.81
10/09/2015	GEN	66851	CONSUMERS ENERGY	PUBLIC UTILITIES	920.000	000	33.68
				PUBLIC UTILITIES	920.000	000	22.62
				CHECK GEN 66851 TOTAL			<u>56.30</u>
10/09/2015	GEN	66856	KERKSTRA PORTABLE, INC.	MISCELLANEOUS EXPENSE	955.000	000	150.00
Total for fund 581 AIRPORT FUND							2,081.80

