

MINUTES OF THE LOWELL AIRPORT BOARD
WEDNESDAY, JANUARY 11, 2017 AT 7:00 PM

1. CALL TO ORDER; ROLL CALL

The meeting was called to order at 7:00 p.m. by Tom Grimm and the roll was called by Lori Gerard

Present: Eric Nelson, Paul Nicholls, Jeff Ostrander, David Pasquale, Jeff Altoft and
Chairman Tom Grimm

Absent: Jim Myaard

Also Present: Bob Bourgette, Greg VanStrien, Greg Forbes and Casey Brown

2. APPROVAL OF ABSENCES

Grimm moved and Altoft seconded to approve the absence of Jim Myaard. Motion carried.

3. APPROVAL OF THE AGENDA

Grimm moved and Pasquale seconded to approve the agenda as written. Motion carried.

4. APPROVAL OF THE MINUTES OF PREVIOUS MEETINGS

Nelson moved and Grimm seconded to approve the minutes of December 14, 2016 with corrections as stated. Motion carried.

5. FINANCIAL REPORTS

Grimm moved and Pasquale seconded to approve the financial reports. Motion carried.

6. CITIZEN COMMENTS FOR ITEMS NOT ON THE AGENDA

Bourgette stated that there is still some door projects that he would like to complete. He noted that the rollers on the east side of hangar C need replacing. Building 2 also needs doors fixed. Brown commented that he was certainly on board with these repairs.

Bourgette questioned the status of the Bonanza. Brown noted that as of the 15th the impound terms have lapsed.

7. OLD BUSINESS

None.

8. NEW BUSINESS

Grimm stated that from all the surveys sent out to the hangar tenants regarding repairs only one was received back.

Pasquale questioned the status of the FBO. Brown remarked that Larry is probably not coming and that it would be a good idea to start looking for someone else. Forbes commented that he would check with someone at Riverview to see if they were interested in coming here as a satellite location.

Brown noted that the building has been used by pilots looking to rent a heated space to work on their airplane.

9. BOARDMEMBERS COMMENTS.

Altoft commented that he and Brown looked at the trees that the airport neighbor wants taken down. He would like to locate the survey stakes. Pasquale stated that a survey was done several years ago with URS and that should be located. Gerard would check the files at city hall for this document.

Nelson commented that the leaks in the terminal building roof need repair as wood is rotting. Brown stated that the building is also in need of a whole new roof. Brown will get professionals out to evaluate the roof and give quotes.

10. AIRPORT MANAGER'S REPORT

- A. Fuel pump sales – system seems to be working. City is calling the state in regards to proper paperwork for the sales tax and reporting.
- B. Capital Improvements – after fixing the roof Brown stated that the taxiway needed to continue to both T hangars plus a connection on the north side. Brown estimates this to be around \$20,000. It was noted that cracks and repairs are also needed on the runway. Pasquale stated Harding did the last crack sealing.

Brown stated that he attended the December Vergennes Township board meeting regarding the cell tower they want to put up on Beckwith. Brown stated that he was sworn in as a Vergennes Township representative to the Airport board.

11. FBO REPORT

None.

Grimm moved Altoft seconded to adjourn at 7:44 pm. Motion carried.

Respectfully submitted
Lori Gerard