

MINUTES OF THE LOWELL AIRPORT BOARD
WEDNESDAY, JUNE 13, 2016 AT 7:00 PM

1. CALL TO ORDER; ROLL CALL

The meeting was called to order at 7:00 p.m. by Tom Grimm and the roll was called by Lori Gerard

Present: Jeff Altoft, Eric Nelson, Paul Nicholls, David Pasquale and Jeff Ostrander and
Chairman Tom Grimm

Absent: Jim Myaard and FBO Larry Bauer

Also Present: Bob Bourgette, Greg VanStrien, Greg Forbes and Lori Gerard

Altoft moved and Nelson seconded to approve the absences of board members Myaard and Ostrander. Motion carried.

2. APPROVAL OF THE AGENDA

Grimm moved and Pasquale seconded to approve the agenda as written. Motion carried.

3. APPROVAL OF THE MINUTES OF PREVIOUS MEETINGS

Nelson moved and Altoft seconded to approve the minutes of May 11, 2016 as written. Motion carried.

4. FINANCIAL REPORTS

Nelson moved and Nicholls seconded to approve the financial reports. Motion carried.

5. CITIZEN COMMENTS FOR ITEMS NOT ON THE AGENDA

Forbes questioned what the status was of the FBO. Brown commented that he is in the process of moving over here from Sparta.

Bourgette noted that while spraying he noticed nine 3" wide cracks on the taxiway. He also commented that there is a lot of dust from the road. Altoft stated he has spoken with Interim

DPW Director Ron Woods who is working with Kent County to get road sprayed. Bourgette also stated that the doors on the flying club and Forbes still needs some work.

6. OLD BUSINESS

Brown state that in regards to the Capital Improvement Plan that there are inherent cost involved with gaining General Utility Status. He wants to recover the relationship with the State and show them what is going on here with the improvements that have been made. Brown commented that there is a list of improvements that still needs to be done. The list included drainage in front of hangars, cracks on the taxiways, runway to be sealed, facility improvements, maintain runway and get dust under control. Pasquale recommended that Brown present a list with cost at the next meeting.

Grimm questioned if the VASI would still be a project to consider. Brown noted that he has spoken with some of the pilots and he believes that the money could be better spent elsewhere.

7. NEW BUSINESS

It was explained that the tenants of hangar A3 which had been delinquent received a letter from city attorney Wendt asking that they vacate their hangar space. They have a plane that has not been flyable in quite a while. An agreement was made if hangar was vacated by June 7 a partial refund would be given on rent paid. They did comply with request.

Brown stated that the before the next lease agreement goes out that the language needs to be changed regarding flyable planes. Forbes commented that static planes do nothing for an airport.

8. BOARDMEMBERS COMMENTS.

Nelson stated that the VFW has received 3 cases of flags and they are selling them for \$15.

Ostrander commented that one of his students ran into a stationary hi-lo with his plane while watching another moving hi-lo. He noted that at times it is like an obstacle course around the IEQ building. Brown questioned of some sort of barriers or ground markers would help to keep IEQ from encroaching beyond their area. He will see what is agreeable with them.

9. AIRPORT MANAGER'S REPORT

Brown stated that FBO Larry Bauer was hoping to be at the meeting tonight. He will post his number for anyone needing to contact him before he is able to completely move to Lowell.

Brown also stated that the airport should look into a better fuel system. It was noted that the east fuel tank was empty.

Brown gave a short presentation about picking up his new UTVA airplane in Florida.

10. FBO REPORT

None.

It was moved by Pasquale and seconded by Nelson to adjourn at 7:55 p.m.