

MINUTES OF THE LOWELL AIRPORT BOARD  
WEDNESDAY, AUGUST 9, 2017 AT 7:00 PM

1. CALL TO ORDER; ROLL CALL

The meeting was called to order at 7:00 p.m. by Tom Grimm and the roll was called by Lori Gerard

Present: Jeff Altoft (arrived 7:10), Paul Nicholls, Jeff Ostrander, David Pasquale and  
Chairman Tom Grimm

Absent: Jim Myaard, Eric Nelson

Also Present: Bob Bourgette, Greg Forbes, Mitch Kahn, Greg VanStrien, Bruce Whitman,  
Casey Brown and Lori Gerard

2. APPROVAL OF ABSENCES

Grimm moved and Nicholls seconded to approve the absence of Myaard, Altoft and Nelson.  
Motion carried.

3. APPROVAL OF THE AGENDA

Pasquale moved and Nicholls seconded to approve the agenda as written. Motion carried.

4. APPROVAL OF THE MINUTES OF PREVIOUS MEETINGS

Pasquale moved and Grimm seconded to approve the minutes of July 12, 2017 with corrections.  
Motion carried.

5. FINANCIAL REPORTS

Grimm moved and Myaard seconded to approve the financial reports. Motion carried.

6. CITIZEN COMMENTS FOR ITEMS NOT ON THE AGENDA

Kahn stated that his

7. OLD BUSINESS

None.

8. NEW BUSINESS

Ostrander commented that he gave some airplane rides for some of the Impact Church kids. He noted that Nelson helped and spent about 4-5 hours here helping out.

9. BOARDMEMBERS COMMENTS.

None.

10. AIRPORT MANAGER'S REPORT

- a. Fly-In date is September 17, 2017 – Brown stated that he has posted on MDOT, Social Flight, The Ledger, and with Susie's group. Brown will also produce a flyer to be handed out. It was noted that we had somewhere in the mid 200's last year for Fly-In. Altoft will take care of purchasing the food and condiments. Brown stated he will coordinate table and chairs. Forbes stated that a notem should be posted. Brown also stated that the airport will rent 2 portable restrooms from Fuller. Last thing needed is volunteers.
- b. Fuel tank cover update - Brown commented that Self-Serve Lumber will deliver materials on August 21. Bourgette stated he will do some prep work for project. Brown will set post.
- c. Fuel sales – Brown stated that sales are still on track. He noted that his father had made an error with a recent fuel purchase by over \$1000. Brown will correct this issue with ShopKeep our fuel purchase system.

Pasquale moved and Altoft seconded to adjourn at 7:24pm. Motion carried.

Respectfully submitted  
Lori Gerard