

MINUTES OF THE LOWELL AIRPORT BOARD
WEDNESDAY, DECEMBER 14, 2016 AT 7:00 PM

1. CALL TO ORDER; ROLL CALL

The meeting was called to order at 7:00 p.m. by Tom Grimm and the roll was called by Lori Gerard

Present: Eric Nelson, Paul Nicholls, Jim Myaard, David Pasquale, Jeff Altoft and Chairman Tom Grimm

Absent: Jeff Ostrander

Also Present: Bob Bourgette, Greg VanStrien and Casey Brown

2. APPROVAL OF ABSENCES

Grimm moved and Pasquale seconded to approve the absence of Jeff Ostrander. Motion carried.

3. APPROVAL OF THE AGENDA

Grimm moved and Nicholls seconded to approve the agenda as written. Motion carried.

4. APPROVAL OF THE MINUTES OF PREVIOUS MEETINGS

Grimm moved and Nicholls seconded to approve the minutes of November 9, 2016 as written. Motion carried.

5. FINANCIAL REPORTS

Nicholls moved and Nelson seconded to approve the financial reports. Motion carried.

6. CITIZEN COMMENTS FOR ITEMS NOT ON THE AGENDA

None.

7. OLD BUSINESS

None.

8. NEW BUSINESS

The 2017 meeting schedule was presented. Grimm moved and Nelson seconded to approve 2017 meeting schedule as presented. Motion carried.

9. BOARDMEMBERS COMMENTS.

Nelson commented that Lake Effects Snow Removal is handling the snow plowing. He suggested a schedule be set to clear the sidewalk.

Nelson also commented that he will stock the terminal with pop, candy and coffee for purchase for the pilots.

10. AIRPORT MANAGER'S REPORT

- A. Gas pump update - The pump is in and seems to be working. Brown noted that it still needs a longer hose.
- B. Fuel cost and revenue tracking – The city will now need to report the avgas tax to the State of Michigan.
- C. Fuel Security – Brown stated he is looking at security cameras.
- D. Snow removal – It was noted as of this date the airport has been plowed 5 times.
- E. Airport light operations – Brown asked that if there are any problems to let him know.
- F. Host possible mid-winter ski plane lunch – Brown stated he reached out to an east side of state group about this.
- G. Discuss options of organized fly-out in 2017 – more discussion to follow in upcoming meeting.

11. FBO REPORT

Nelson questioned if there was a need to look for another FBO if Larry Bauer was not able to be here in Lowell more often. It was agreed that the board should start that process.

Grimm moved to adjourn at 7:48 pm. Motion carried.

Respectfully submitted
Lori Gerard