

**OFFICIAL PROCEEDINGS
OF THE
DOWNTOWN DEVELOPMENT AUTHORITY
OF THE
CITY OF LOWELL
FRIDAY, APRIL 29, 2016**

1. **CALL TO ORDER; ROLL CALL**

The Meeting was called to order at 12:30 p.m. by Chair Jim Reagan.

Present: Brian Doyle, Dean Lonick, Dave Pasquale, Mike Sprenger, Cliff Yankovich and April McClure and Chair Reagan.

Absent: Mike Larkin and Rita Reister.

Also Present: City Clerk Susan Ullery, City Treasurer Sue Olin, Interim City Manager Dave Pasquale, Interim DPW Director Ron Woods, Deputy City Clerk Trisha Dunham and City Attorney Richard Wendt.

2. **EXCUSE OF ABSENCES**

IT WAS MOVED BY SPRENGER and seconded by MCCLURE to excuse the absences of Boardmembers Larkin and Reister.

YES: 7. NO: 0. ABSENT: 2. MOTION CARRIED.

3. **APPROVAL OF THE AGENDA**

IT WAS MOVED BY YANKOVICH and seconded by DOYLE to approve the agenda as written.

YES: 7. NO: 0. ABSENT: 2. MOTION CARRIED.

4. **PUBLIC COMMENTS FOR ITEMS NOT ON THE AGENDA**

No public comments were received.

5. **NEW BUSINESS**

a. Property Acquisition.

Interim City Manager Dave Pasquale and City Attorney Richard Wendt provided updates on the status of the property swaps of 121 S. Monroe and 128 S. Monroe. Wendt explained the condemnation procedure and believed paying \$25,000 was an acceptable solution in addition to paying all closing costs. He noted the importance of the City acquiring an easement for the utility upgrades. This is a huge benefit for the business owners.

The title company has indicated they would accept a signed affidavit from the City stating the railroad easement has been removed.

The following conditions were discussed and agreed upon:

- Wilterink to provide an easement to the City for the utility upgrade
- Wilterink needs to be comfortable with the title insurance value
- Wilterink wants to be able to build on the property

Zoning setbacks will be reviewed with Williams and Works.

Wendt stated he would approach the title company. Wilterink wanted to know the maximum amount the title company would insure.

Wilterink also wanted the City to continue to work with the railroad in obtaining a statement stating they have no interest in the tracks.

IT WAS MOVED BY LONICK and supported by SPRENGER to approve an expenditure of up to \$30,000 to cover cost related to and to offset amount of condemnation proceeding cost to the purchase by the City of 121 S. Monroe and the cost of closing costs of a property exchange between the owners of 121 Monroe and 128 Monroe in connection with the construction of the South Monroe parking lot. Such costs are determined to be reasonable considering cost the city could otherwise incur to acquire the property by other means.

YES: 7. NO: 0. ABSENT: 2. MOTION CARRIED.

6. **REPORTS AND MEMBER COMMENTS.**

No comments.

The meeting was adjourned at 1:25 p.m.

Date:

APPROVED:

James E. Reagan, Chair

Susan Ullery, City Clerk