

PROCEEDINGS
OF
LOWELL DOWNTOWN HISTORIC DISTRICT COMMISSION
CITY OF LOWELL
Tuesday, January 24, 2017 at 6:00 P.M.

1. CALL TO ORDER; PLEDGE OF ALLEGIANCE; ROLL CALL

The Meeting was called to order at 6:05 p.m. by Steve Doyle and Lori Gerard called the roll.

Present: Ardis Barber, Todd Cooper, Brian McLane (arrived 6:15), Nancy Wood and Chairman Steve Doyle

Absent: Council member Jeff Phillips

Also Present: Eric & Beryl Bartkus, Reagan Doyle, Jim Doyle and Lori Gerard

Gerard asked for nominations for Chairman and Vice-Chair.

IT WAS MOVED BY COOPER and seconded by BARBER to nominate Steve Doyle as Historic District Commission Chairman.

YES: 3 NO: 0 ABSENT: 1 ABSTAIN: 1(Doyle)
MOTION CARRIED

IT WAS MOVED BY BARBER and seconded by COOPER to nominate Nancy Wood as Vice-Chair.

YES: 3 NO: 0 ABSENT: 1 ABSTAIN: 1(Wood)
MOTION CARRIED

Meeting was turned over to Chairman Doyle.

2. APPROVAL OF THE ABSENCES

IT WAS BY MOVED COOPER and seconded by BARBER to approve the absence of Commissioner McLane.

YES: 4 NO: 0 ABSENT: 1 MOTION CARRIED

3. APPROVAL OF THE AGENDA

IT WAS BY MOVED WOOD and seconded by COOPER to approve the agenda as written

YES: 4 NO: 0 ABSENT: 1 MOTION CARRIED

4. APPROVAL OF MINUTES OF PREVIOUS MEETING

IT WAS MOVED BY COOPER and seconded by WOOD to approve the minutes of December 20, 2016 as written.

YES: 4 NO: 0 ABSENT: 1 MOTION CARRIED

Chairman Doyle turned meeting over to Vice Chairman Wood

5. PERMIT APPLICATION

a. 120 W. Main – exterior renovation

Jim Doyle of King Milling presented an application for replacing siding, front and side windows, replace front door and install new front cornice, install new front awning and new roof shingles. A drawing and photograph were also presented. The renovations will bring the structure back to its original design. Awning will be a tan and black stripe with scalloped edge.

IT WAS MOVED BY BARBER and seconded by COOPER to approve the exterior renovations as presented.

YES: 3 NO: 0 ABSENT: 1 ABSTAIN: 1(Doyle)
MOTION CARRIED

Bids were reviewed for the grant application.

IT WAS MOVED BY COOPER and seconded by MCLANE to approve a 30% grant based on work of \$95,612. Grant is not to exceed \$28,684 with deadline of September 1, 2017.

YES: 3 NO: 0 ABSENT: 1 ABSTAIN: 1(Doyle)
MOTION CARRIED

Meeting was turned back over to Chairman Doyle.

b. 216 W. Main – signage

Kristine Gault new owner of 216 W. Main presented and application for installing two awnings and painting. Awning will be a black Sunbrella material with scalloped edge and printed logo for A Charmed Life nail salon in white. Painting will be tan on building with black trim. It was noted that approval may need to be sought from the condo association for painting.

IT WAS MOVED BY WOOD and seconded by COOPER to approve the painting and installing of awnings at 216 W Main as presented. Approval is also pending city approval for signage.

YES: 5 NO: 0 ABSENT: 0 MOTION CARRIED

Bids were reviewed for grant application for painting and awnings.

IT WAS MOVED BY BARBER and seconded by COOPER to approve a 30% grant based on work of \$2160 for awnings and \$1211 for painting. Total grant is not to exceed \$1011. Deadline for grant will be May 15, 2017.

YES: 5 NO: 0 ABSENT: 0 MOTION CARRIED

c. 215 W. Main – window replacement

Beryl and Eric Bartkus owners of Ability Weavers presented an application for replacement of three second story double hung windows on the back of 215 W. Main. Windows will be one over one clear glass and fit into existing openings.

IT WAS MOVED BY MCLANE and seconded by BARBER to approved three replacement windows for 215 W. Main as presented.

YES: 5 NO: 0 ABSENT: 0 MOTION CARRIED

Bids were reviewed for grant application. Chairman Doyle noted that either window is acceptable in the historic district.

IT WAS MOVED BY COOPER and seconded by MCLANE to approve a 30% grant based on work of \$7544. Grant is not to exceed \$2263 and deadline will be April 30, 2017.

YES: 5 NO: 0 ABSENT: 0 MOTION CARRIED

6. PROJECT UPDATES.

a. 318 E. Main – (Big Boiler Brewery)

A progress report was given from Brent Slagell stating loan has been closed since December 2, 2016. Hold up is at the health department. He is hoping to start work soon.

b. 312 E. Main (Canfield/Hometown Furnishings)

It was noted that the sidewalk is in for door. Opening for furniture store is March 1, 2017.

7. OLD BUSINESS.

None.

8. NEW BUSINESS.

It was noted that the HDC should apply for the next round of grants from the Lowell Area Community Foundation. Next application deadline is April 23, 2017.

Chairman Doyle stated that with spring approaching it would be a good time to look at providing brick work and painting grants. Gerard will look at what was done that past couple summers these grants were offered.

9. PUBLIC COMMENTS.

None.

IT WAS MOVED BY BARBER and supported by COOPER to adjourn at 6:55 p.m.

Respectfully submitted
Lori A. Gerard