

PROCEEDINGS
OF
LOWELL DOWNTOWN HISTORIC DISTRICT COMMISSION
CITY OF LOWELL
Tuesday, October 24, 2017 at 6:00 P.M.

1. CALL TO ORDER; PLEDGE OF ALLEGIANCE; ROLL CALL

The Meeting was called to order at 6:00 p.m. by Nancy Wood and Lori Gerard called the roll.

Present: Ardis Barber, Todd Cooper, Brian McLane and Nancy Wood

Absent: Chairman Steve Doyle

Also Present: Michael & Lindsay Bryan, Greg Canfield, Council member Jeff Phillips and Lori Gerard

2. APPROVAL OF THE ABSENCES

IT WAS BY MOVED MCLANE and seconded by COOPER to approve the absence of Chairman Doyle.

YES: 4 NO: 0 ABSENT: 1 MOTION CARRIED

3. APPROVAL OF THE AGENDA

IT WAS BY MOVED BY COOPER and seconded by MCLANE to approve the agenda as written

YES: 4 NO: 0 ABSENT: 1 MOTION CARRIED

4. APPROVAL OF MINUTES OF PREVIOUS MEETING

IT WAS MOVED BY BARBER and seconded by MCLANE to approve the minutes of September 26, 2017 as written.

YES: 4 NO: 0 ABSENT: 1 MOTION CARRIED

5. PERMIT APPLICATION

a. 218 E Main – door replacement

Permit application was presented to replace a third floor rear door on the south side of the building. Door is a full light six pane door that opens out to a balcony.

IT WAS MOVED BY BARBER and seconded by COOPER to approve the south side door replacement as presented for 218 E Main.

YES: 4 NO: 0 ABSENT: 1 MOTION CARRIED

b. 216 E Main – window replacement

Michael & Lindsay Bryan presented their permit application to replace the two second story windows on the north side of their building. Lindsay noted that the current windows do not fit in the openings properly and this has become a safety issue. The windows are a one over one as the arch part of the widow had been replaced with a decorative panel. Michael noted that they are currently working with the State on the Community Revitalization Program and would also like to remove the front first floor facade. Barber noted that that was added in 1966.

IT WAS MOVED BY COOPER and seconded by MCLANE to approve the replacement of two second floor front windows at 216 E Main as presented.

YES: 4 NO: 0 ABSENT: 1 MOTION CARRIED

c. 312 E Main – window replacement

Greg Canfield was present to explain his permit application for the replacement of 8 windows on the west side of 312 E Main. Canfield reminded the board that the 8 front windows were installed before it was realized that the muntin bars were between the glass instead of on the exterior. His plan is to install the correct windows on the front to match 318 E Main (Big Boiler Brewery) and move the front windows to the west side along the alley between him and the Granite Company.

IT WAS MOVED BY MCLANE and seconded by BARBER to approve replacement of the 8 North side windows with exterior muntin bars. Existing widows (muntin bars between glass) will be used to replace 8 west side windows as submitted.

YES: 4 NO: 0 ABSENT: 1 MOTION CARRIED

6. GRANT APPLICATIONS

It was noted that the HDC received a \$25,000 grant from the Lowell Area Community Fund last week. The board is continually thankful for these grants.

IT WAS MOVED BY MCLANE and seconded by BARBER to approve the following 30% grants for approved work for the following 5 grant applications:

Address	Owner	Project Amount	Grant	Work
101 W Main	David Reed	\$10,500	\$3150	Brick work
218 E Main	Doug Smith	\$1940	\$582	Door replacement
216 E Main	Michael Bryan	\$2960	\$888	Window replacement
312 E Main	Greg Canfield	\$16,000	\$4800	8 window replacement
106 W Main	Rookies	\$29,561	\$2213	Additional grant money

YES: 4 NO: 0 ABSENT: 1 MOTION CARRIED

7. PROJECT UPDATES.

- a. 198-212 W Main – Richard Craig
- b. 301 W Main – Larkin’s
- c. 217 W Main – Marty Chambers
- d. 219 W Main – Carolyn Price
- e. 215 W Main – Ability Weavers
- f. 106 W Main – Rookies

It was noted that the balance of available funds would now be \$13,460.89.

8. OLD BUSINESS.

Wood apologized for not being able to attend the last meeting.

9. NEW BUSINESS.

No comments received.

10. PUBLIC COMMENTS

No comments received.

IT WAS MOVED BY MCLANE and seconded COOPER by to adjourn at 6:36 p.m.

Respectfully submitted
Lori A. Gerard