

CITY OF LOWELL
PARKS AND RECREATION COMMISSION
TUESDAY, JUNE 21, 2016 AT 6:00 P.M.
STONEY LAKESIDE PARK

1. CALL TO ORDER; ROLL CALL
2. APPROVAL OF THE AGENDA
3. APPROVAL OF MINUTES OF PREVIOUS MEETING(S)
 - a. May 17, 2016
4. REVIEW FINANCIAL REPORTS
5. CITIZEN COMMENTS FOR ITEMS NOT ON THE AGENDA
6. OLD BUSINESS
 - a. Stoney Lakeside Park – Playground Equipment
 - b. Tree planting to honor Jim Hall
 - c. Wish List: Stoney Lakeside Park & Riverwalk Park
7. NEW BUSINESS
 - a.
 - b.
8. PARK UPDATES
 - a. Recreation Park
 - b. Stoney Lakeside Park/Dog Park/Skateboard Park
 - c. Creekside Park
 - d. Richards Park
 - e. Upper Bridge, Moose/Rogers, North Washington Property
 - f. Riverwalk Park
9. COMMISSIONER COMMENTS

Note: The next meeting will be July 19, 2016 at Creekside Park.

10. ADJOURNMENT

LOWELL PARKS AND RECREATION COMMISSION
TUESDAY, May 17, 2016, 6:00 P.M.
RIVERWALK PARK

1. CALL TO ORDER; ROLL CALL

The meeting was called to order at 6:00 p.m. by Perry Beachum and roll was called.

Members Present: Nancy Anderson, Perry Beachum, Mike DeVore and Paula Mierendorf

Members Absent: Susan Pomper

Others Present: Dave Pasquale, Luanne Wisniewski, Peggy Covert (left 6:10), Rich LaBombard,
Council Members; Jeff Altoft, Alan Teelander and Jeff Phillips

IT WAS MOVED BY DEVORE AND SECONDED BY MIERENDORF to excuse the absence of commissioner Susan Pomper.

YES: 4. NO: 0. ABSENT: 1. MOTION CARRIED.

2. APPROVAL OF THE AGENDA

IT WAS MOVED BY DEVORE and seconded by ANDERSON to approve the agenda as presented.

YES: 4. NO: 0. ABSENT: 1. MOTION CARRIED.

3. APPROVAL OF MINUTES OF PREVIOUS MEETING

IT WAS MOVED BY DEVORE and seconded by ANDERSON to approve the minutes of April 19, 2016 as written.

YES: 4. NO: 0. ABSENT: 1. MOTION CARRIED.

4. REVIEW FINANCIAL REPORT

By consensus the commissioners approved the financial report.

5. CITIZEN COMMENTS FOR ITEMS NOT ON THE AGENDA

Peggy Covert passed out information and gave a presentation on the garlic mustard weed.

6. **OLD BUSINESS**

a. **Wish List: Riverwalk Park**

Riverwalk Park was not on the original Wish List that was previously created. The commissioners will bring suggestions for Riverwalk Park to the next meeting.

b. **Article for Lowell Ledger**

No comments were received or discussed on this item.

c. **Pamphlet for all Parks**

The commissioners looked at different options for the pamphlet. It was agreed to move forward with creating a Park map.

7. **NEW BUSINESS**

a. **Stoney Lakeside Park – Playground Equipment**

The presenter could not make this meeting.

b. **Tree Planting to honor Jim Hall**

Arbor Board has asked that we contact the family of Jim Hall to see if they have a preference which park the memorial tree is planted.

8. **PARKS UPDATE**

a. **Recreation Park**

No comments were received or discussed on this item.

b. **Stoney Lakeside Park**

The commissioners presented the idea of a Boardwalk to Rich LaBombard, D.P.W. Director. The required grade of the land will be looked into.

c. **Creekside Park**

Beachum would like to reimburse Paula Mierendorf for the fence she purchased for the Community Garden in 2012.

A MOTION WAS MADE BY BEACHUM and seconded by MIKE DEVORE to reimburse Paula Mierendorf \$1,500 for half the fence at the Community Garden.

YES: 3. Abstain: 1. ABSENT: 1. MOTION CARRIED.

d. **Richards Park**

No comments were received or discussed on this item.

e. Upper Bridge, Moose/Rogers, North Washington Properties

No comments were received or discussed on this item.

f. Riverwalk Park

Beachum informed the commissioners that this year Pink Arrow Community Day will be at Riverwalk Park, August 18th to coincide with the Farmers Market and the evening concert.

A Port-a-john is planned for the park. The commissioners would like to see a decorative fence, bushes or landscaping around the port-a-john so it would blend into the scenery.

9. COMMISSIONER COMMENTS

No comments were received.

THE MEETING WAS ADJORNED BY BEACHUM AT 7:16 p.m.

Respectfully submitted,
Luanne Wisniewski

LEE FUND
June 21, 2016

	<u>FISCAL YEAR</u> <u>2015 2016 ACTUAL</u>	<u>FISCAL YEAR</u> <u>2015-2016</u> <u>BUDGET</u>	Available
REVENUE:			
Interest Revenue	\$4,250.40	\$10,000.00	
Total Revenues:	\$4,250.40	\$10,000.00	
EXPENDITURES:			
Park Improvements	\$2,250.00		
Total Expenditures:	\$2,250.00		
Ending Balance:	\$2,000.40		
Net of Revenues/Appropriations	\$2,000.40		

Carr fund II \$71,028.27
KC Youth Fair \$224.75 rec'd 10/6/2015
KC Youth Fair \$771.95 rec'd 6/2015

Capital outlay items paid this fiscal year: \$750.00 (Lowell Little league)
\$1500.00 (Paula Mierendorf fence)

***\$6,835 available for park improvements during the fiscal year 2015-2016**

Of this amount, \$2250 paid for park improvements. \$4585.00 remaining balance.

06/21/2016 01:43 PM
 REVENUE AND EXPENDITURE REPORT FOR CITY OF LOWELL
 User: SUE
 DB: Lowell
 PERIOD ENDING 06/30/2016
 % Fiscal Year Completed: 100.00

GL NUMBER	DESCRIPTION	END BALANCE 06/30/2015	2015-16 AMENDED BUDGET	YTD BALANCE 06/30/2016	ACTIVITY FOR MONTH 06/30/16	AVAILABLE BALANCE	% BGD USED
Fund 101 - GENERAL FUND							
Dept 751-PARKS							
Revenues							
101-751-593.000	KENT COUNTY YOUTH FAIR CONTRIBUTIONS	771.95	3,000.00	224.75	0.00	2,775.25	7.49
101-751-652.000	CREKESIDE PARK REVENUE	300.00	500.00	750.00	0.00	(250.00)	150.00
101-751-653.000	PARK USER FEES	8,905.00	9,000.00	10,509.50	0.00	(1,509.50)	116.77
TOTAL Revenues		9,976.95	12,500.00	11,484.25	0.00	1,015.75	91.87
Expenditures							
101-751-702.000	SALARIES-PERMANENT	29,741.42	25,900.00	23,724.12	1,459.68	2,175.88	91.60
101-751-707.000	SALARIES-TEMPORARY	6,082.79	9,400.00	6,500.02	655.00	2,899.98	69.15
101-751-708.000	STANDBY	245.04	500.00	272.68	0.00	227.32	54.54
101-751-709.000	SALARIES-OVERTIME	1,872.88	1,000.00	243.84	0.00	756.16	24.38
101-751-715.000	SOCIAL SECURITY	3,039.80	2,900.00	2,432.25	159.87	467.75	83.87
101-751-716.000	HEALTH INSURANCE	5,451.51	5,300.00	4,814.74	143.84	485.26	90.84
101-751-717.000	LIFE INSURANCE	88.02	100.00	70.92	8.76	29.08	70.92
101-751-718.000	PENSION	6,333.02	4,500.00	5,143.67	0.00	(643.67)	114.30
101-751-721.000	LONGEVITY	455.01	400.00	195.00	0.00	205.00	48.75
101-751-722.000	WORKERS COMPENSATION	83.50	2,100.00	768.42	53.64	1,331.58	36.59
101-751-723.000	DENTAL INSURANCE	345.00	300.00	264.09	16.86	35.91	88.03
101-751-724.000	EYECARE	149.01	200.00	86.66	11.12	113.34	43.33
101-751-725.000	DISABILITY INSURANCE	222.28	300.00	187.51	23.99	112.49	62.50
101-751-740.000	OPERATING SUPPLIES	4,917.03	6,000.00	4,513.46	748.10	1,486.54	75.22
101-751-802.000	CONTRACTUAL	36,745.00	33,000.00	26,151.00	6,636.81	6,849.00	79.25
101-751-864.000	CONFERENCES & CONVENTIONS	0.00	100.00	0.00	0.00	100.00	0.00
101-751-910.000	INSURANCE	2,618.54	3,200.00	3,122.00	0.00	78.00	97.56
101-751-920.000	PUBLIC UTILITIES	15,958.14	25,000.00	9,137.57	540.65	15,862.43	36.55
101-751-930.000	REPAIR & MAINTENANCE	4,078.70	6,000.00	5,697.78	413.14	302.22	94.96
101-751-940.000	RENTALS	15,611.95	20,000.00	13,480.10	591.34	6,519.90	67.40
101-751-955.000	MISCELLANEOUS EXPENSE	0.00	300.00	0.00	0.00	300.00	0.00
TOTAL Expenditures		134,038.64	146,500.00	106,805.83	11,462.80	39,694.17	72.91
Net - Dept 751-PARKS		(124,061.69)	(134,000.00)	(95,321.58)	(11,462.80)	(38,678.42)	
TOTAL REVENUES		9,976.95	12,500.00	11,484.25	0.00	1,015.75	91.87
TOTAL EXPENDITURES		134,038.64	146,500.00	106,805.83	11,462.80	39,694.17	72.91
NET OF REVENUES & EXPENDITURES		(124,061.69)	(134,000.00)	(95,321.58)	(11,462.80)	(38,678.42)	71.14

PARK USER FEES

Sport Group	2013			2014			2015		
	DATE	AMOUNT	PLAYERS	DATE	AMOUNT	PLAYERS	DATE	AMOUNT	PLAYERS
YOUTH FOOTBALL	Oct	\$2,175.00	290	Nov. 2014	1912.5	255	Oct.	\$2,610	261
XTREME SOFTBALL	July	\$500.00	Tournament						
LITTLE LEAGUE	July	\$3,510.00	420	25-Jun	\$ 4,660.00	466	May	\$4,440	444
YMCA	Dec	\$1,980.00	264	Jan (2015)	\$1,750	175	Jan-16	1920	192
BACKYARD DREAMS	Sept	\$525.00	70	Jan (2015)	\$225	22 1/2			
LACROSSE	Flood	-		4-Sep	\$ 577.50	77	Sept	\$829.50	79
T-BALL									
TOTALS:									
Kent County Youth Fair	Dec	\$ 500.50					June	\$ 771.95	
							Oct. 2013 to Mar. 2015		
							Oct.	\$ 224.75	
TOTALS:		\$500.50					\$ 996.70		

PARK USER FEES

Sport Group	2016			2017			2018		
	DATE	AMOUNT	PLAYERS	DATE	AMOUNT	PLAYERS	DATE	AMOUNT	PLAYERS
YOUTH FOOTBALL									
XTREME SOFTBALL									
LITTLE LEAGUE	May-16	\$5,150	515						
YMCA									
BACKYARD DREAMS									
LACROSSE									
T-BALL									
TOTALS:		\$5,150			\$0			\$0	
Kent County Youth Fair									
TOTALS:					\$0			\$	-