

CITY OF LOWELL
PARKS AND RECREATION COMMISSION
TUESDAY, MAY 17, 2016 AT 6:00 P.M.
RIVERWALK PARK

1. CALL TO ORDER; ROLL CALL
2. APPROVAL OF THE AGENDA
3. APPROVAL OF MINUTES OF PREVIOUS MEETING(S)
 - a. April 19, 2016
4. REVIEW FINANCIAL REPORTS
5. CITIZEN COMMENTS FOR ITEMS NOT ON THE AGENDA
6. OLD BUSINESS
 - a. Wish List: Riverwalk Park
 - b. Article for Lowell Ledger
 - c. Pamphlet for all Parks
7. NEW BUSINESS
 - a. Stoney Lakeside Park – Playground Equipment
 - b. Tree planting to honor Jim Hall
8. PARK UPDATES
 - a. Recreation Park
 - b. Stoney Lakeside Park/Dog Park/Skateboard Park
 - c. Creekside Park
 - d. Richards Park
 - e. Upper Bridge, Moose/Rogers, North Washington Property
 - f. Riverwalk Park
9. COMMISSIONER COMMENTS

Note: The next meeting will be June 21, 2016 at Stoney Lakeside Park.

10. ADJOURNMENT

LOWELL PARKS AND RECREATION COMMISSION
TUESDAY, April 19, 2016, 6:00 P.M.
City Hall

1. CALL TO ORDER; ROLL CALL

The meeting was called to order at 6:02 p.m. by Perry Beachum and roll was called.

Members Present: Nancy Anderson, Perry Beachum, Mike DeVore and Susan Pomper

Members Absent: Paula Mierendorf

Others Present: Dave Pasquale, Scott Fosburg, and Luanne Wisniewski
Council Members; Jeff Altoft, Alan Teelander, Jeff Phillips & Jim Hodges

IT WAS MOVED BY ANDERSON AND SECONDED BY POMPER to excuse the absence of commissioner Paula Mierendorf.

YES: 4. NO: 0. ABSENT: 1. MOTION CARRIED.

2. APPROVAL OF THE AGENDA

IT WAS MOVED BY DEVORE and seconded by ANDERSON to approve the agenda with the as presented.

YES: 4. NO: 0. ABSENT: 1. MOTION CARRIED.

3. APPROVAL OF MINUTES OF PREVIOUS MEETING

IT WAS MOVED BY DEVORE and seconded by ANDERSON to approve the minutes of March 15, 2016 as written.

YES: 4. NO: 0. ABSENT: 1. MOTION CARRIED.

4. REVIEW FINANCIAL REPORT

By consensus the commissioners approved the financial report.

5. CITIZEN COMMENTS FOR ITEMS NOT ON THE AGENDA

No comments were received on this item.

6. **OLD BUSINESS**

a. **Ice Skating Rink – Lowell Little League**

Fosburg reported that Mike Hoevenaar with Lowell Little League agreed to accept half the payment, \$750, for the maintenance of the ice skating rink due to weather issues that kept the rink from being open.

IT WAS MOVED BY POMPER and seconded by ANDERSON to approve \$750 to Lowell Little League for the 2015 – 2016 winter maintenance for the ice skating rink.

YES: 4. NO: 0. ABSENT: 1. MOTION CARRIED.

7. **NEW BUSINESS**

a. **Discussion with Council**

The commissioners discussed several ideas and concerns with the Council.

8. **PARKS UPDATE**

a. **Recreation Park**

No comments were received or discussed on this item.

b. **Stoney Lakeside Park**

The commissioners had a brief discussion on the progress of updating the playground. DeVore asked to have this on next months agenda.

c. **Creekside Park**

No comments were received or discussed on this item.

d. **Richards Park**

No comments were received or discussed on this item.

e. **Upper Bridge, Moose/Rogers, North Washington Properties**

Dave Pasquale passed out a description and map of the Boy Scout cabin area. The issue of naming the park was discussed with the Council members.

f. **Riverwalk Park**

Fosburg is hoping to have the kayak launch up and working in a couple weeks. There was an update on the deck project at Englehardt Library the Rotary club will be building this summer.

9. **COMMISSIONER COMMENTS**

No comments were received.

THE MEETING WAS ADJORNED BY BEACHUM AT 7:10 p.m.

Respectfully submitted,
Luanne Wisniewski

LEE FUND
May 16, 2016

	<u>FISCAL YEAR</u> <u>2015 2016 ACTUAL</u>	<u>FISCAL YEAR</u> <u>2015-2016</u> <u>BUDGET</u>	Available
REVENUE:			
Interest Revenue	\$4,250.40	\$10,000.00	
Total Revenues:	\$4,250.40	\$10,000.00	
EXPENDITURES:			
Park Improvements	750.00		
Total Expenditures:	0.00		
Ending Balance:			
Net of Revenues/Appropriations	\$3,500.40		

Carr fund II \$71,028.27
KC Youth Fair \$224.75 rec'd 10/6/2015
KC Youth Fair \$771.95 rec'd 6/2015

Capital outlay items paid this fiscal year: \$750.00

***\$6,835 available for park improvements during the fiscal year 2015-2016**

Of this amount, \$750 paid for ice rink. \$6085.00 remaining balance.

REVENUE AND EXPENDITURE REPORT FOR CITY OF LOWELL
PERIOD ENDING 04/30/2016
% Fiscal Year Completed: 83.33

2015-16

GL NUMBER	DESCRIPTION	END BALANCE 06/30/2015	AMENDED BUDGET	YTD BALANCE 04/30/2016	ACTIVITY FOR MONTH 04/30/2016	AVAILABLE BALANCE	% BDC USED
Fund 101 - GENERAL FUND							
Dept 751-PARKS							
Revenues							
101-751-593.000	KENT COUNTY YOUTH FAIR CONTRIBUTIONS	771.95	3,000.00	224.75	0.00	2,775.25	7.49
101-751-652.000	CREEKSIDE PARK REVENUE	300.00	500.00	750.00	0.00	(250.00)	150.00
101-751-653.000	PARK USER FEES	8,905.00	9,000.00	5,359.50	0.00	3,640.50	59.55
TOTAL Revenues		9,976.95	12,500.00	6,334.25	0.00	6,165.75	50.67
Expenditures							
101-751-702.000	SALARIES-PERMANENT	29,741.42	25,900.00	19,223.15	2,774.94	6,676.85	74.22
101-751-707.000	SALARIES-TEMPORARY	6,082.79	9,400.00	5,220.02	487.50	4,179.98	55.53
101-751-708.000	STANDBY	245.04	500.00	272.68	48.24	227.32	54.54
101-751-709.000	SALARIES-OVERTIME	1,872.88	1,000.00	243.84	72.36	756.16	24.38
101-751-715.000	SOCIAL SECURITY	3,039.80	2,900.00	1,989.30	263.98	910.70	68.60
101-751-716.000	HEALTH INSURANCE	5,451.51	5,300.00	4,107.83	343.82	1,192.17	77.51
101-751-717.000	LIFE INSURANCE	88.02	100.00	53.00	1.51	47.00	53.00
101-751-718.000	PENSION	6,333.02	4,500.00	4,734.64	628.06	(234.64)	105.21
101-751-721.000	LONGEVITY	455.01	400.00	195.00	0.00	205.00	48.75
101-751-722.000	WORKERS COMPENSATION	83.50	2,100.00	627.23	77.39	1,472.77	29.87
101-751-723.000	DENTAL INSURANCE	345.00	300.00	210.45	16.20	89.55	70.15
101-751-724.000	EYECARE	149.01	200.00	63.95	1.92	136.05	31.98
101-751-725.000	DISABILITY INSURANCE	222.28	300.00	139.39	3.63	160.61	46.46
101-751-740.000	OPERATING SUPPLIES	4,917.03	6,000.00	3,607.25	0.00	2,392.75	60.12
101-751-802.000	CONTRACTUAL	36,745.00	33,000.00	18,724.79	4,090.00	14,275.21	56.74
101-751-864.000	CONFERENCES & CONVENTIONS	0.00	100.00	0.00	0.00	100.00	0.00
101-751-910.000	INSURANCE	2,618.54	3,200.00	3,122.00	0.00	78.00	97.56
101-751-920.000	PUBLIC UTILITIES	15,958.14	25,000.00	8,038.41	526.53	16,961.59	32.15
101-751-930.000	REPAIR & MAINTENANCE	4,078.70	6,000.00	5,273.64	4,270.36	726.36	87.89
101-751-940.000	RENTALS	15,611.95	20,000.00	11,648.98	522.69	8,351.02	58.24
101-751-955.000	MISCELLANEOUS EXPENSE	0.00	300.00	0.00	0.00	300.00	0.00
TOTAL Expenditures		134,038.64	146,500.00	87,495.55	14,129.13	59,004.45	59.72
Net - Dept 751-PARKS		(124,061.69)	(134,000.00)	(81,161.30)	(14,129.13)	(52,838.70)	
TOTAL REVENUES		9,976.95	12,500.00	6,334.25	0.00	6,165.75	50.67
TOTAL EXPENDITURES		134,038.64	146,500.00	87,495.55	14,129.13	59,004.45	59.72
NET OF REVENUES & EXPENDITURES		(124,061.69)	(134,000.00)	(81,161.30)	(14,129.13)	(52,838.70)	60.57

PARK USER FEES

Sport Group	2013				2014				2015			
	DATE	AMOUNT	PLAYERS		DATE	AMOUNT	PLAYERS		DATE	AMOUNT	PLAYERS	
YOUTH FOOTBALL	Oct	\$2,175.00	290		Nov. 2014	1912.5	255		Oct.	\$2,610	261	
XTREME SOFTBALL	July	\$500.00	Tournament									
LITTLE LEAGUE	July	\$3,510.00	420		25-Jun	\$ 4,660.00	466		May	\$4,440	444	
YMCA	Dec	\$1,980.00	264		Jan (2015)	\$1,750	175		Jan-16	1920	192	
BACKYARD DREAMS	Sept	\$525.00	70		Jan (2015)	\$225	22 1/2					
LACROSSE	Flood	-			4-Sep	\$ 577.50	77		Sept	\$829.50	79	
T-BALL												
TOTALS:												
Kent County Youth Fair	Dec	\$ 500.50							June	\$ 771.95		
									Oct. 2013 to Mar. 2015			
									Oct.	\$ 224.75		
TOTALS:		\$500.50								\$ 996.70		