

CITY OF LOWELL
PARKS AND RECREATION COMMISSION
TUESDAY, MAY 19, 2015 6:00 P.M.
RIVERWALK PARK

1. CALL TO ORDER; ROLL CALL
2. APPROVAL OF THE AGENDA
3. APPROVAL OF MINUTES OF PREVIOUS MEETING(S)
 - a. April 21, 2015
4. REVIEW FINANCIAL REPORTS
5. CITIZEN COMMENTS FOR ITEMS NOT ON THE AGENDA
6. OLD BUSINESS
 - a. Rotary Deck Project
 - b.
 - c.
7. NEW BUSINESS
 - a.
 - b.
 - c.
8. PARK UPDATES
 - a. Recreation Park
 - b. Stoney Lakeside Park/Dog Park/Skateboard Park
 - c. Creekside Park
 - d. Richards Park
 - e. Upper Bridge, Moose/Rogers, North Washington Property
 - f. Riverwalk Park
9. COMMISSIONER COMMENTS

Note: The next meeting will be June 16th at Stoney Lakeside Park.

10. ADJOURNMENT

**LOWELL PARKS AND RECREATION COMMISSION
TUESDAY, APRIL 21, 2015, 6:00 P.M.
CITY HALL**

1. CALL TO ORDER; ROLL CALL

The meeting was called to order at 6:00 p.m. by Chair Perry Beachum and the roll was called.

Members Present: Jeff Altoft, Nancy Anderson, Perry Beachum, Susan Pomper and Paula Mierendorf (arrived 6:15)

Members Absent: None

Others Present: Scott Fosburg, Mark Howe , Jim Hall, Mike Hoevenaar, Peggy Covert, and Luanne Wisniewski

IT WAS MOVED BY ALTOFT, and seconded by ANDERSON, to excuse the absence of commissioner Paula Mierendorf.

YES: 4. NO: 0. ABSENT: 1. MOTION CARRIED.

2. APPROVAL OF THE AGENDA

IT WAS MOVED BY POMPER and seconded by ALTOFT to approve the agenda as presented.

YES: 4. NO: 0. ABSENT: 1. MOTION CARRIED.

3. APPROVAL OF MINUTES OF PREVIOUS MEETING

IT WAS MOVED BY ANDERSON and seconded by POMPER to approve the minutes of December 16, 2014 as written.

YES: 4. NO: 0. ABSENT: 1. MOTION CARRIED.

4. REVIEW FINANCIAL REPORT

By consensus the commissioners approved the financial report.

5. CITIZEN COMMENTS FOR ITEMS NOT ON THE AGENDA

Hoevenaar passed out a pamphlet showing the plans Lowell Little League has for the 20 acres donated to them by the Wege Foundation. The project which includes 12 ball fields, batting cages, a bike path, restrooms, concession stands and parking is scheduled to be completed in 3 years.

Covert would like everyone to be on the lookout for the garlic mustard plant. This invasive plant must be pulled out by its roots and disposed of in the trash or an area the plant will be walked on or driven over.

6. **OLD BUSINESS**

No old business was discussed

7. **NEW BUSINESS**

a. **BUDGET**

Howe reviewed the budget with the commissioners.

IT WAS MOVED BY MIERENDORF, and seconded by POMPER to approve the budget presented to the commissioners by Mark Howe.

YES: 5. NO: 0. ABSENT: 0. MOTION CARRIED.

b. **ROTARY DECK PROJECT:**

A few members of rotary have been meeting at the Englehardt Library to determine where the best place would be for the addition of a deck to the library which is part of the Riverwalk Park improvement plan. There was a concern that the view from inside the library would be jeopardized in the new location selected just southwest of the original proposed deck. Mierendorf was concerned you would not be able to watch the children at the splash pad.

8. **PARK UPDATES**

a. **Recreation Park**

Fosburg mentioned Lacrosse has started at Burch field.

Beachum talked about the progress made on connecting the trails.

b. **Stoney Lakeside Park**

Fosburg reported the new bathroom partitions are up and the water will be turned on next week.

Altoft mentioned the drive into the park is real rough. Beachum wondered if we shouldn't have seasonal passes to raise some money for the park.

c. **Creekside Park**

Mierendorf will be hanging two banners at the Community Garden to bring more awareness to it.

d. **Richards Park**

The Lacrosse team did a nice job taking care of the ice rink this winter.

e. **Upper Bridge, Moose/Rogers, North Washington Properties**

Mierendorf reported a couple trees down blocking some of the trails.

f. **Riverwalk Park**

No comments were received or discussed on this item.

9. **COMMISSIONER COMMENTS**

No comments were received.

IT WAS MOVED BY POMPER and seconded by ANDERSON to adjourn at 7:35 p.m.

Respectfully submitted,
Luanne Wisniewski

May 19, 2015

	<u>FISCAL YEAR</u> <u>2014 2015 ACTUAL</u>	<u>FISCAL YEAR</u> <u>2014-2015</u> <u>BUDGET</u>	Available
REVENUE:			
Interest Revenue	\$3,871.45	\$10,000.00	
Total Revenues:	\$3,871.45	\$10,000.00	
EXPENDITURES:			
Other Functions/Capital Outlay*	\$1,500.00*		
Audit Fees			
Transfer Gen. Fund Mowing			
Misc.		\$10,000.00	
Prof. Services			
Total Expenditures:			
Ending Balance:			
Net of Revenues/Appropriations	\$2,371.45	.00	

*CAPITAL OUTLAY PAID THIS YEAR:

Lowell Lacrosse

REVENUE AND EXPENDITURE REPORT FOR CITY OF LOWELL

PERIOD ENDING 05/31/2015

% Fiscal Year Completed: 91.78

GL NUMBER	DESCRIPTION	END BALANCE 06/30/2014	2014-15		YTD BALANCE 05/31/2015	ACTIVITY FOR MONTH 05/31/2015	% BDDT USED
			AMENDED BUDGET	BUDGET			
Fund 101 - GENERAL FUND							
Dept 751-PARKS							
Revenues							
101-751-593.000	KENT COUNTY YOUTH FAIR CONTRIBUTIONS	500.50	3,000.00	0.00	0.00	3,000.00	0.00
101-751-652.000	CREEKSIDE PARK REVENUE	675.00	500.00	(5.00)	0.00	505.00	(1.00)
101-751-653.000	PARK USER FEES	13,350.00	9,000.00	4,465.00	0.00	4,535.00	49.61
TOTAL Revenues		14,525.50	12,500.00	4,460.00	0.00	8,040.00	35.68
Expenditures							
101-751-702.000	SALARIES-PERMANENT	22,831.32	32,000.00	24,708.74	2,728.62	7,291.26	77.21
101-751-707.000	SALARIES-TEMPORARY	5,596.85	10,000.00	4,021.61	288.93	5,978.39	40.22
101-751-708.000	STANDBY	490.08	500.00	245.04	0.00	254.96	49.01
101-751-709.000	SALARIES-OVERTIME	677.09	1,000.00	1,872.88	1,464.24	(872.88)	187.29
101-751-715.000	SOCIAL SECURITY	2,449.47	3,400.00	2,490.46	348.27	909.54	73.25
101-751-716.000	HEALTH INSURANCE	5,302.92	6,000.00	4,780.73	598.11	1,219.27	79.68
101-751-717.000	LIFE INSURANCE	96.10	100.00	73.47	10.30	26.53	73.47
101-751-718.000	PENSION	5,175.45	4,800.00	5,195.06	0.00	(395.06)	108.23
101-751-721.000	LONGEVITY	312.00	500.00	455.01	0.00	44.99	91.00
101-751-722.000	WORKERS COMPENSATION	1,282.39	2,100.00	923.48	104.29	1,176.52	43.98
101-751-723.000	DENTAL INSURANCE	292.36	400.00	299.57	46.06	100.43	74.89
101-751-724.000	EYECARE	122.58	200.00	125.48	19.46	74.52	62.74
101-751-725.000	DISABILITY INSURANCE	276.22	400.00	183.63	26.82	216.37	45.91
101-751-740.000	OPERATING SUPPLIES	2,867.52	6,000.00	4,430.98	262.97	1,569.02	73.85
101-751-802.000	CONTRACTUAL	21,565.50	32,700.00	27,490.00	4,585.00	5,210.00	84.07
101-751-864.000	CONFERENCES & CONVENTIONS	0.00	200.00	0.00	0.00	200.00	0.00
101-751-910.000	INSURANCE	2,598.79	2,800.00	2,618.54	0.00	181.46	93.52
101-751-920.000	PUBLIC UTILITIES	24,316.55	23,500.00	15,733.45	409.14	7,766.55	66.95
101-751-930.000	REPAIR & MAINTENANCE	1,658.38	6,500.00	822.41	3.78	5,677.59	12.65
101-751-940.000	RENTALS	13,815.49	20,000.00	12,055.90	0.00	7,944.10	60.28
101-751-955.000	MISCELLANEOUS EXPENSE	0.00	300.00	0.00	0.00	300.00	0.00
101-751-974.000	LAND IMPROVEMENTS	0.00	3,000.00	0.00	0.00	3,000.00	0.00
101-751-975.000	BUILDING IMPROVEMENTS	4,367.00	0.00	0.00	0.00	0.00	0.00
TOTAL Expenditures		116,094.06	156,400.00	108,526.44	10,895.99	47,873.56	69.39
Net - Dept 751-PARKS		(101,568.56)	(143,900.00)	(104,066.44)	(10,895.99)	(39,833.56)	
TOTAL REVENUES							
TOTAL EXPENDITURES							
NET OF REVENUES & EXPENDITURES		14,525.50	12,500.00	4,460.00	0.00	8,040.00	35.68
		116,094.06	156,400.00	108,526.44	10,895.99	47,873.56	69.39
		(101,568.56)	(143,900.00)	(104,066.44)	(10,895.99)	(39,833.56)	72.32

PARK USER FEES

Sport Group	2013			2014			2015		
	DATE	AMOUNT	PLAYERS	DATE	AMOUNT	PLAYERS	DATE	AMOUNT	PLAYERS
YOUTH FOOTBALL	Oct	\$2,175.00	290	Nov. 2014	1912.5	255			
XTREME SOFTBALL	July	\$500.00	Tournament						
LITTLE LEAGUE	July	\$3,510.00	420	25-Jun	\$ 4,660.00	466			
YMCA	Dec	\$1,980.00	264				Jan (2014 payment)	\$1,750	175
BACKYARD DREAMS	Sept	\$525.00	70				Jan (2014 payment)	\$225	22 1/2
LACROSSE	Flood	-		4-Sep	\$ 577.50	77			
T-BALL									
TOTALS:									
Kent County Youth Fair	Dec	\$ 500.50							
TOTALS:		\$500.50							