

CITY OF LOWELL
PARKS AND RECREATION COMMISSION
TUESDAY, SEPTEMBER 15, 2015 6:00 P.M.
RECREATION PARK

1. CALL TO ORDER; ROLL CALL
2. APPROVAL OF THE AGENDA
3. APPROVAL OF MINUTES OF PREVIOUS MEETING(S)
 - a. July 15, 2015
4. REVIEW FINANCIAL REPORTS
5. CITIZEN COMMENTS FOR ITEMS NOT ON THE AGENDA
6. OLD BUSINESS
 - a.
 - b.
 - c.
7. NEW BUSINESS
 - a. Youth Fair Lease and Signage
 - b. Lowell Area Trail Way
 - c. Review 2014 Wish List
8. PARK UPDATES
 - a. Recreation Park
 - b. Stoney Lakeside Park/Dog Park/Skateboard Park
 - c. Creekside Park
 - d. Richards Park
 - e. Upper Bridge, Moose/Rogers, North Washington Property
 - f. Riverwalk Park
9. COMMISSIONER COMMENTS

Note: The next meeting will be October 20th at City Hall

10. ADJOURNMENT

**LOWELL PARKS AND RECREATION COMMISSION
TUESDAY, JULY 14, 2015, 6:00 P.M.
CREEKSIDE PARK**

1. CALL TO ORDER; ROLL CALL

The meeting was called to order at 6:03 p.m. by Commissioner Beachum and the roll was called.

Members Present: Jeff Altoft, Perry Beachum, Paula Mierendorf and Susan Pomper; arrived 6:07

Members Absent: Nancy Anderson

Others Present: Scott Fosburg, Peggy Covert and Luanne Wisniewski

IT WAS MOVED BY ALTOFT, and seconded by MIERENDORF, to excuse the absence of commissioners Susan Pomper and Nancy Anderson.

YES: 3. NO: 0. ABSENT: 2. MOTION CARRIED.

2. APPROVAL OF THE AGENDA

IT WAS MOVED BY MIERENDORF and seconded by ALTOFT to approve the agenda as presented.

YES: 3. NO: 0. ABSENT: 2. MOTION CARRIED.

3. APPROVAL OF MINUTES OF PREVIOUS MEETING

IT WAS MOVED BY ALTOFT and seconded by MIERENDORF to approve the minutes of June 16, 2015 as presented.

YES: 3. NO: 0. ABSENT: 2. MOTION CARRIED.

4. REVIEW FINANCIAL REPORT

The commissioners discussed the financial report and would like to continue next month when Mark Howe will be able to attend to answer some of their questions.

By consensus the commissioners approved the financial report.

5. CITIZEN COMMENTS FOR ITEMS NOT ON THE AGENDA

No comments were received or discussed on this item.

6. **OLD BUSINESS**

No comments were discussed on this item.

7. **NEW BUSINESS**

a. **REVIEW OF PAST PROJECTS**

The commissioners would like to review the Wish List that the Parks committee put together in 2014 at the next meeting in September to see how much progress we have made.

8. **PARK UPDATES**

a. **Recreation Park**

The fair lease is up for renewal in December of 2016 and the commissioners would like to review the signage section.

b. **Stoney Lakeside Park**

Fosburg reported with all the rain the river has been flowing into the lake making the lake a little more weedy than usual.

c. **Creekside Park**

Members of Impact Church were at the park tonight volunteering their time to help spruce up Creekside Park. Several of the church members have been participating in sprucing up the City and parks all week. The commissioners would like to express their appreciation for all their hard work.

d. **Richards Park**

The slide area is in need of some repair.

e. **Upper Bridge, Moose/Rogers, North Washington Properties**

There have been some issues with camp fires not being put out completely and campers building fires in areas not designated for campfires.

f. **Riverwalk Park**

No comments were received or discussed on this item

9. COMMISSIONER COMMENTS

Mierendorf invited the commissioners to walk over and see the progress she has made at the Creekside Community Garden.

IT WAS MOVED BY POMPER and seconded by ALTOFT to adjourn at 6:45 p.m.

Respectfully submitted,
Luanne Wisniewski

September 15, 2015

	<u>FISCAL YEAR</u> <u>2015 2016 ACTUAL</u>	<u>FISCAL YEAR</u> <u>2015-2016</u> <u>BUDGET</u>	Available
REVENUE:			
Interest Revenue	1336.65	\$10,000.00	
Total Revenues:		\$10,000.00	
EXPENDITURES:			
Park Improvements	0.00	\$10,000.00	
Total Expenditures:	0.00		
Ending Balance:			
Net of Revenues/Appropriations	\$1336.65		
Carr fund II \$71,028.27			
KC Youth Fair \$771.95 rec'd 6/2015			
Capital outlay items paid this fiscal year.			
None			

09/15/2015 02:30 PM

User: SUE

DB: Lowell

REVENUE AND EXPENDITURE REPORT FOR CITY OF LOWELL

PERIOD ENDING 09/30/2015

% Fiscal Year Completed: 25.14

2015-16

GL NUMBER	DESCRIPTION	2015-16		YTD BALANCE 09/30/2015	ACTIVITY FOR MONTH 09/30/2015	% BDC USED
		END BALANCE 06/30/2015	AMENDED BUDGET			
Fund 101 - GENERAL FUND						
Dept 751-PARKS						
Revenues						
101-751-593.000	KENT COUNTY YOUTH FAIR CONTRIBUTIONS	771.95	3,000.00	0.00	0.00	0.00
101-751-652.000	CREEKSIDE PARK REVENUE	300.00	500.00	0.00	0.00	0.00
101-751-653.000	PARK USER FEES	8,905.00	9,000.00	0.00	0.00	0.00
TOTAL Revenues						
		9,976.95	12,500.00	0.00	0.00	0.00
Expenditures						
101-751-702.000	SALARIES-PERMANENT	29,741.42	25,900.00	5,935.18	1,006.35	22.92
101-751-707.000	SALARIES-TEMPORARY	6,082.79	9,400.00	2,370.02	400.00	25.21
101-751-708.000	STANDBY	245.04	500.00	144.72	0.00	28.94
101-751-709.000	SALARIES-OVERTIME	1,872.88	1,000.00	72.36	0.00	7.24
101-751-715.000	SOCIAL SECURITY	3,039.80	2,900.00	648.35	106.34	22.36
101-751-716.000	HEALTH INSURANCE	5,451.51	5,300.00	1,016.05	118.86	19.17
101-751-717.000	LIFE INSURANCE	88.02	100.00	20.71	6.19	20.71
101-751-718.000	PENSION	6,333.02	4,500.00	422.86	0.00	9.40
101-751-721.000	LONGEVITY	455.01	400.00	0.00	0.00	0.00
101-751-722.000	WORKERS COMPENSATION	83.50	2,100.00	201.37	31.08	9.59
101-751-723.000	DENTAL INSURANCE	345.00	300.00	70.48	12.03	23.49
101-751-724.000	EYECARE	149.01	200.00	22.54	7.96	11.27
101-751-725.000	DISABILITY INSURANCE	222.28	300.00	55.37	17.88	18.46
101-751-740.000	OPERATING SUPPLIES	4,917.03	6,000.00	1,757.78	1,105.10	29.30
101-751-802.000	CONTRACTUAL	36,745.00	33,000.00	5,635.00	4,405.00	17.08
101-751-864.000	CONFERENCES & CONVENTIONS	0.00	100.00	0.00	0.00	0.00
101-751-910.000	INSURANCE	2,618.54	2,700.00	3,122.00	0.00	115.63
101-751-920.000	PUBLIC UTILITIES	15,958.14	25,000.00	2,484.22	767.19	9.94
101-751-930.000	REPAIR & MAINTENANCE	4,078.70	6,000.00	493.88	89.85	8.23
101-751-940.000	RENTALS	15,611.95	20,000.00	1,981.10	679.02	9.91
101-751-955.000	MISCELLANEOUS EXPENSE	0.00	300.00	0.00	0.00	0.00
TOTAL Expenditures						
		134,038.64	146,000.00	26,453.99	8,752.85	18.12
Net - Dept 751-PARKS						
		(124,061.69)	(133,500.00)	(26,453.99)	(8,752.85)	(107,046.01)
TOTAL REVENUES						
		9,976.95	12,500.00	0.00	0.00	0.00
TOTAL EXPENDITURES						
		134,038.64	146,000.00	26,453.99	8,752.85	18.12
NET OF REVENUES & EXPENDITURES						
		(124,061.69)	(133,500.00)	(26,453.99)	(8,752.85)	(107,046.01)

PARK USER FEES

Sport Group	2013			2014			2015		
	DATE	AMOUNT	PLAYERS	DATE	AMOUNT	PLAYERS	DATE	AMOUNT	PLAYERS
YOUTH FOOTBALL	Oct	\$2,175.00	290	Nov. 2014	1912.5	255			
XTREME SOFTBALL	July	\$500.00	Tournament						
LITTLE LEAGUE	July	\$3,510.00	420	25-Jun	\$ 4,660.00	466	May	\$4,440	444
YMCA	Dec	\$1,980.00	264				Jan (2014 payment)	\$1,750	175
BACKYARD DREAMS	Sept	\$525.00	70				Jan (2014 payment)	\$225	22 1/2
LACROSSE	Flood	-		4-Sep	\$ 577.50	77			
T-BALL									
TOTALS:									
Kent County Youth Fair	Dec	\$ 500.50					June	\$ 771.95	
							Oct. 2013 to Mar. 2015		
TOTALS:		\$500.50					\$ 771.95		

**CITY OF LOWELL
KENT COUNTY, MICHIGAN**

ORDINANCE NO. 07- 09

AN ORDINANCE TO ADD ARTICLE IV, "SPONSORSHIP SIGNS IN CITY PARK SYSTEM" TO CHAPTER 14, "PARKS AND RECREATION," OF, AND TO AMEND SECTION 20-03, 'SIGNS PROHIBITED," OF CHAPTER 20, "SIGNS," OF APPENDIX A, "ZONING," TO, THE CODE OF ORDINANCES OF THE CITY OF LOWELL

Councilmember Shores, supported by Councilmember Mathews, moved the adoption of the following ordinance:

THE CITY OF LOWELL ORDAINS:

Section 1. Addition of Article IV to Chapter 14. The following Article IV, "Sponsorship Signs in City Park System," is added to Chapter 14, "Parks and Recreation," of the Code of Ordinances of the City of Lowell:

ARTICLE IV. SPONSORSHIP SIGNS IN CITY PARK SYSTEM

Sec. 14-80. Definition.

A sponsorship sign shall, for the purpose of this article, mean a placard or board upon which is displayed the name and/or logo of the sponsor of an event or activity held, or league or team playing, at an athletic field within the city park system. A sponsorship sign may also display the name and or logo of the event or activity or the name or logo of the team or league being sponsored by the sponsor. A sponsorship sign shall not (i) include an advertisement of a product or service, (ii) contain a political message, or (iii) advocate a person for political office or the approval or disapproval of a public question or referendum.

Sec. 14-81. Permitted Sponsorship Signs.

Sponsorship signs may, at the city's sole discretion, be located on athletic fields or other facilities in the city park system. Such signs may only be placed on such athletic fields or other facilities by organizations who have a license agreement with the City as provided in this article.

Sec. 14-82. License Agreement.

Each organization desiring to place sponsorship signs in the city's park system shall first obtain from the city manager or his/her designee and sign a license agreement. The license agreement shall be in a form prescribed by the city manager or his/her designee.

Sec. 14-83. Approval and Placement of Sponsorship Signs.

(a) Each licensed organization shall consult with the city manager or his/her designee regarding any sponsor for which it wishes to place a sponsorship sign in or on a city park system athletic field or facility. The city has the right, at its sole discretion acting through the city manager or his/her designee, to reject any proposed sponsor or sponsorship sign it determines to be inappropriate in or on a city park system athletic field or facility.

(b) Sponsorship signs must be pre-approved by the city manager or his/her designee on an annual or seasonal basis depending on the nature of the licensed organization. Sponsorship signs may be limited both by city park system athletic field or facility and number at any particular park system athletic field or facility.

(c) The location of sponsorship signs in or on a city park system athletic field or facility shall be determined of the city manager or his/her designation. Sponsorship signs shall not exceed thirty-two (32) square feet of display area, shall not be permanently affixed to a city park system athletic field or facility and shall be oriented away from the public streets to the greatest extent possible. Sponsorship signs must be aesthetically appropriate and always be in good condition and repair. The back of the sign shall be white in color.

(d) The placement and removal of sponsorship signs may only be done or directed by the related licensed organization. An approved sponsorship sign shall not be placed in or on city park system athletic field or facility earlier than one (1) week prior to the related activity, event or sports season and shall be removed not later than one (1) week after such activity, event or sports season.

(e) The city makes no guarantee, express or implied, that sponsorship sign approval will be automatic or continuous. It shall be the responsibility of the licensed organization to confirm that space is available at a city park system athletic field or facility and to obtain the approval of the city manager or his/her designee in accordance with this article.

Sec. 14-84. Removal of Sponsorship Signs.

The city may, without notice to the licensed organization or the sponsor, remove any sponsorship sign which (i) has not been approved, (ii) remains more than one (1) week after the approved time for placement, (iii) is inappropriate, (iv) is in disrepair or in poor condition, or (v) poses a hazard or danger to users of the city park system. In the event the city removes a sponsorship sign, the licensed organization shall pay the city for the cost of such removal plus an additional twenty-five percent (25%) of such removal costs.

Section 2. Amendment to Section 20-03 of Chapter 20 of Appendix A. Section 20-03, "Signs prohibited," of Chapter 20, "Signs," of Appendix A, "Zoning," of the Code or Ordinances of the City of Lowell is amended in its entirety to read as follows:

Section 20-03. Signs prohibited.

Except for sponsorship signs permitted and exclusively governed by article IV of chapter 14 of the code of ordinances, a sign not expressly permitted by this chapter is prohibited.

Section 3. Publication. After its adoption, the City Clerk shall publish this ordinance, or a summary thereof, as permitted by law, along with the date of its adoption in the *Lowell Ledger*, a newspaper of general circulation in the City at least ten (10) days before its effective date.

Section 3. Effective Date. This ordinance shall take effect ten (10) days after it or a summary thereof, as permitted by law, along with the date of its adoption is published as provided in Section 2 above.

YEAS: Councilmembers Hodges, Pfaller, Shores, Mayor Pro Tem Mathews and Mayor Myers.

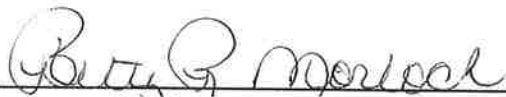
NAYS: Councilmembers None.

ABSTAIN: Councilmembers None.

ABSENT: Councilmembers None.

ORDINANCE DECLARED ADOPTED.


Dated: October 1, 2007


Betty R. Morlock
City Clerk

CERTIFICATION

I, the undersigned City Clerk of the City of Lowell, Michigan, certify that the above ordinance is a true and complete copy of an ordinance adopted at a regular meeting of the Lowell City Council held October 1, 2007, pursuant to notice given in compliance with Act 267 of the Public Acts of Michigan of 1976, as amended, and notice of its adoption, including a summary of its contents, was published in the *Lowell Ledger* on October 24, 2007. I further certify that the above ordinance was entered into the Ordinance Book of the City on October 1, 2007, and was effective November 3, 2007, ten (10) days after publication.

Dated: October 1, 2007


Betty R. Morlock
City Clerk

Parks and Recreation Goals/Priorities 2014

1. Stoney Park: Restroom partitions
2. Dead trees around parks and sidewalks
3. Creekside Park: Handicap Accessible
4. Scout Park: Improve Entrance
5. Creekside Park: Stain Pavilion post and kingdom
6. Stoney Park: Paint Playground
7. Stoney Park: Beach Sand
8. Creekside & Stoney Park: Improve/add parking

Park	Wish List	Priority					Improvements	Priority				
		1 Yr	3 Yrs	5 Yrs	10 Yrs	20 Yrs		1 Yr	3 Yrs	5 Yrs	10 Yrs	20 Yrs
Richards	Sprinkler system	3	1	2			Replace bark with pea stone	1	5			
	Landscape with flowers	3	2				Fix or replace slide	3	1			
	Signage of all parks, map of city, places to visit	4		2								
	Water activity, splash pad			4								
	Restrooms/storage building	1	1	4								
	Climbing wall			2	1							
	Sculpture that children could climb on		1	1	1							
Connect to LARA trails		3	2									
Recreation Park	Basketball Courts		2	1								
	RV Park			5			Continue cleaning Flat River banks	3	2			
	Signage of all parks, map of city, places to visit	3	2				Waiting for Kent County's decision on the fairgrounds	1	2			
	Signage to the trails	3	2									
	Possibly swap land for more ballfields		1	3								
	Improve the roadway landscaping	2	1	1								
	Change name of park				2	1						
Scout Park	Connection to island and Rogers		3	2								
	Trail Head	1	1	2								
	Improve boat/canoe launch	2	2	2			Improve entrance; remove cable, plant trees & bushes, paving lot	5	1			
	Amphitheater with natural seating		2	2								
	Signage of all parks, map of City, places to visit	4	1				Clean up along creek & river	2	3	1		
	Gazebo			4	1		Make more welcoming, parking, advertising, etc	2	4			
	Mountain biking & cross country ski trails		2	2	1							
Climbing wall/rope course		1		3								
Team building events		2	1	2								
Picnic tables	4	1		1								
Trash bins/recycle bins	4	1		1								
Master Plan for property	3	2										
Handicapp Assessable	1											
Priority Key: 1 = 1 year 2 = 3 years 3 = 5 years 4 = 10 years 5 = 20 years												