

**LOWELL PARKS AND RECREATION COMMISSION
TUESDAY, APRIL 18, 2017, 6:00 P.M.
CITY HALL**

1. CALL TO ORDER; ROLL CALL

The meeting was called to order at 6:03 p.m. by Perry Beachum and roll was called.

Members Present: Nancy Anderson, Perry Beachum, Greg Canfield, Susan Pomper and Paula Mierendorf (arrived 6:07 p.m.)

Members Absent:

Others Present: Rich LaBombard, Mike Burns, Scott Fosburg, Andy Moore, Mike Hoevenaar, and Luanne Wisniewski

IT WAS MOVED BY CANFIELD and seconded by ANDERSON to excuse the absence of Commissioner Paula Mierendorf.

YES: 4. NO: 0. ABSENT: 1. MOTION CARRIED.

2. APPROVAL OF THE AGENDA

IT WAS MOVED BY POMPER and seconded by ANDERSON to approve the agenda as written.

YES: 4. NO: 0. ABSENT: 1. MOTION CARRIED.

3. APPROVAL OF MINUTES OF PREVIOUS MEETING

IT WAS MOVED BY ANDERSON and seconded by CANFIELD to approve the minutes for March 21, 2017 as written.

YES: 4. NO: 0. ABSENT: 1. MOTION CARRIED.

4. REVIEW FINANCIAL REPORT

By consensus the commissioners approved the financial report.

5. CITIZEN COMMENTS FOR ITEMS NOT ON THE AGENDA

No comments were received or discussed on this item.

6. OLD BUSINESS

a. Contracts

Burns reviewed the three contracts for Lowell Little League, Backyard Dreams and the YMCA with the commissioners. Mike Hoevenaar with Lowell Little League approved the changes that were made for Lowell Little League.

A motion was made to send the contracts to Council for approval with the understanding that a few changes still might be made.

IT WAS MOVED BY CANFIELD and seconded by ANDERSON to approve the contracts.

YES: 5. NO: 0. ABSENT: 0. MOTION CARRIED.

b. **Survey Update**

Andy Moore with Williams and Works went over the results of the Lowell Recreation Plan survey. They received 121 surveys which showed strong support for a community pool, expanding the City's trails and bike lanes. Riverwalk, Creekside and Stoney Lakeside Parks are the most used parks in the City. The commissioners will be reviewing the survey results and use the collected information to update the 2017 Master Plan.

7. **NEW BUSINESS**

No comments were received or discussed on this item.

8. **PARKS UPDATE**

a. **Recreation Park**

The commissioners discussed what the plans would be for the buildings that are now being used by the Kent County Youth Fair and their concerns regarding the baseball field.

Fosburg mentioned the fence for the ballfield that was removed due to the construction of the new lift station at the Wastewater Plant should be up in a couple weeks.

b. **Stoney Lakeside Park**

The Floodplain Composition Cut has not started yet due to weather conditions. King Milling will inform the City when the work is to begin.

c. **Creekside Park**

Fosburg informed the commissioners the bathrooms are now open. The bathrooms got a fresh coat of paint and new sinks were installed this spring.

d. **Richards Park**

LaBombard informed the commissioners the \$750 payment to Lowell Little League for the 2016-17 winter maintenance at the ice rink will be presented to Council for approval at the next City Council meeting.

e. **Upper Bridge, Moose/Rogers, Scout Park**

No comments were received or discuss on this item.

f. **Riverwalk Park**

The library deck construction has begun. The Friends of the Library are helping the Chess Club decide on a location for the chess table.

The Rotary Auction, April 28th will benefit the rebuild of the Lowell showboat.

9. **COMMISSIONER COMMENTS**

Mierendorf apologized for being late, there was a few blocks blocked off downtown that slowed traffic down.

Beachum questioned how the public was to know when they needed a special permit. Burns asked Beachum to refer them to City Hall and the staff would let them know if a permit was necessary.

THE MEETING WAS ADJORNED BY BEACHUM AT 6:57 p.m.

Respectfully submitted,
Luanne Wisniewski