

**LOWELL PARKS AND RECREATION COMMISSION
TUESDAY, NOVEMBER 21, 2017, 6:00 P.M.
CITY HALL**

1. CALL TO ORDER; ROLL CALL

The meeting was called to order at 6:05 p.m. by Perry Beachum and roll was called.

Members Present: Nancy Anderson, Perry Beachum, Greg Canfield (6:08) and
Paula Mierendorf

Members Absent: Susan Pomper

Others Present: Mike Burns, Rich LaBombard, Scott Fosburg, Mike Hoevenar, Bobby Hughes,
David Austin and Luanne Wisniewski

IT WAS MOVED BY CANFIELD and seconded by Mierendorf to excuse the absence of commissioner Susan Pomper.

YES: 4. NO: 0. ABSENT: 1. MOTION CARRIED.

2. APPROVAL OF THE AGENDA

IT WAS MOVED BY CANFIELD and seconded by MIERENDORF to approve the agenda as presented.

YES: 4. NO: 0. ABSENT: 1. MOTION CARRIED.

3. APPROVAL OF MINUTES OF PREVIOUS MEETING

IT WAS MOVED BY CANFIELD and seconded by ANDERSON to approve the minutes for October 17, 2017 as written.

YES: 4. NO: 0. ABSENT: 1. MOTION CARRIED.

4. REVIEW FINANCIAL REPORT

By consensus the commissioners approved the financial report.

5. CITIZEN COMMENTS FOR ITEMS NOT ON THE AGENDA

Hoevenaar announced he is stepping down as president for Lowell Little League and introduced Bobby Hughes who will be taking his place.

6. OLD BUSINESS

a. Stoney Lakeside Playground Equipment

LaBombard read the e-mail from Bob Rogers regarding the update on the Stoney Lakeside playground. Rogers is still waiting to hear from Sinclair regarding the Teeter Totter.

b. Kent County Youth Fair Contract

Commissioners would like to invite the Kent County Youth Fair Council to our next meeting to discuss their new contract and their exit plan. LaBombard will send them a letter inviting them to the Parks and Recreation's next meeting.

c. Grants

The LOOK Grant was approved for the new drinking fountains for Stoney Lakeside and and Creekside Parks.

d. Stoney Lakeside Composition Cut - Schneider Manor

LaBombard informed the commissioners Schneider Manor is still interested in the composition cut at Stoney Lakeside Park. Arbor Board will plant new trees if the cut is agreed upon.

e. Name Tags for Commissioners

Burns will bring a request for vest to council to supply all board members so they can be recognized in public and receive suggestions from Lowell residents.

f. Skateboard Park Trees and Jim Hodges Commemorative Tree

Arbor Board plans to plant these trees this fall. The commissioners asked the D.P.W. to use their best judgement in picking the location for Jim Hodges tree.

g. Master Plan

Austin will be sending all the commissioners a draft of the master plan. He asked that the Commissioners read through it and get back to him with any suggestions before December 19th.

7. NEW BUSINESS

a. Recreation Park Ballfield Recommendations

The commissioners discussed whether it would be in the City's best interest to look into moving the sport fields. This item was tabled for further discussion in the future.

b. Dog Park Signage

James Carey is searching for new ways to collect income for the Dog Park. He is inquiring about the sign ordinance to see if he could put a sign up to advertise for the donors and seek approval from the park commissioners.

8. PARKS UPDATE

a. Recreation Park

No comments were received or discussed on this matter.

b. **Stoney Lakeside Park**

LaBombard has priced two life rings at \$500 each which would replace the rescue boat.

c. **Creekside Park**

Arbor Board will be planting trees at this park, location to be determined by DPW.

A new fire extinguisher was placed near the concession stand.

d. **Richards Park**

Lowell Little League agreed to maintain the ice rink for the 2017 - 2018 ice skating.

IT WAS MOVED BY MIERENDORF and seconded by CANFIELD to approve Lowell Little League to maintain the ice skating rink for 2017 – 2018 season.

YES: 4. NO: 0. ABSENT: 1. MOTION CARRIED.

e. **Upper Bridge, Moose/Rogers, Scout Park**

No comments were received or discussed on this item.

f. **Riverwalk Park**

No comments were received or discussed on this item.

9. **COMMISSIONER COMMENTS**

Anderson reminded the commissioners December would be her last meeting.

THE MEETING WAS ADJORNED BY BEACHUM AT 6:58 p.m.

Respectfully submitted,
Luanne Wisniewski