

CITY OF LOWELL  
PARKS AND RECREATION COMMISSION  
TUESDAY, SEPTEMBER 20, 2016 AT 6:00 P.M.  
RECREATION PARK

1. CALL TO ORDER; ROLL CALL
2. APPROVAL OF THE AGENDA
3. APPROVAL OF MINUTES OF PREVIOUS MEETING(S)
  - a. August 16, 2016
4. REVIEW FINANCIAL REPORTS
5. CITIZEN COMMENTS FOR ITEMS NOT ON THE AGENDA
6. OLD BUSINESS
  - a. Tree planting to honor Jim Hall-Update
  - b. Master Plan Options
  - c.
  - d.
7. NEW BUSINESS
  - a. Request for Sidewalk at Creekside Park
  - b. Wish List for Recreation Park
  - c. Grand River Water Trail
8. PARK UPDATES
  - a. Recreation Park
  - b. Stoney Lakeside Park/Dog Park/Skateboard Park
  - c. Creekside Park
  - d. Richards Park
  - e. Upper Bridge, Moose/Rogers, North Washington Property
  - f. Riverwalk Park
9. COMMISSIONER COMMENTS

Note: The next meeting will be October 18, 2016 at City Hall.

10. ADJOURNMENT

**LOWELL PARKS AND RECREATION COMMISSION  
TUESDAY, AUGUST 16, 2016, 6:00 P.M.  
RICHARDS PARK**

**1. CALL TO ORDER; ROLL CALL**

The meeting was called to order at 6:00 p.m. by Perry Beachum and roll was called.

Members Present: Nancy Anderson, Perry Beachum, Alan Teelander (standing in for Mike DeVore) Paula Mierendorf (arrived 6:10 p.m.)

Members Absent: Mike DeVore and Susan Pomper

Others Present: Dave Pasquale, Luanne Wisniewski, Peggy Covert, Bob Rogers and Jeff Altoft

IT WAS MOVED BY ANDERSON and seconded by TEELANDER to excuse the absence of commissioners Susan Pomper, Paula Mierendorf and Council Member Mike DeVore.

YES: 3. NO: 0. ABSENT: 2. MOTION CARRIED.

**2. APPROVAL OF THE AGENDA**

IT WAS MOVED BY ANDERSON and seconded by TEELANDER to approve the agenda as presented.

YES: 3. NO: 0. ABSENT: 2. MOTION CARRIED.

**3. APPROVAL OF MINUTES OF PREVIOUS MEETING**

IT WAS MOVED BY ANDERSON and seconded by TEELANDER to approve the minutes of July 19, 2016 as written.

YES: 3. NO: 0. ABSENT: 2. MOTION CARRIED.

**4. REVIEW FINANCIAL REPORT**

By consensus the commissioners approved the financial report.

**5. CITIZEN COMMENTS FOR ITEMS NOT ON THE AGENDA**

There were no citizen comments or discussion on this item.

6. **OLD BUSINESS**

a. **Stoney Lakeside Park – Playground Equipment**

Robert Rogers updated the commissioners on the Stoney Lakeside new proposed playground. Rogers plans on getting started with fundraising with a Go-Fund-Me account and inviting the public to vote for their favorite playground on facebook. He plans to have this project completed by July of 2017.

b. **Tree Planting to honor Jim Hall**

The location at Riverwalk Park has been selected near the observation deck to plant a tree in Jim Hall's honor.

7. **NEW BUSINESS**

a. **Wish List for Richards Park**

The commissioners would like to see more picnic tables at this Park.

8. **PARKS UPDATE**

a. **Recreation Park**

The commissioners discussed the contract that will be expiring this December.

b. **Stoney Lakeside Park**

Fosburg contacted Jim Carey regarding the shingles that are missing from the roof of the pavilion. Carey will be repairing the roof this fall.

c. **Creekside Park**

Mierendorf passed out an informational article regarding community gardens. This year has been a great success supplying FROM and also Grand Rapids Senior Neighbors with vegetables.

d. **Richards Park**

Rogers reported the ice rink was power washed by the volunteers during LOVE week.

e. **Upper Bridge, Moose/Rogers, North Washington Properties**

No comments were received or discussed on this item.

f. **Riverwalk Park**

Beachum reminded everyone that Pink Arrow Community Day will be held August 18<sup>th</sup> Riverwalk park. Also, Tuesday, August 23<sup>rd</sup> the annual Pink Arrow Community Pinknic will be at Green Ridge Realty.

9. **COMMISSIONER COMMENTS**

No comments were received.

THE MEETING WAS ADJORNED BY BEACHUM AT 7:03 p.m.

Respectfully submitted,  
Luanne Wisniewski

**LEE FUND**  
September 20, 2016

	<u>FISCAL YEAR</u> <u>2016 2017 ACTUAL</u>	<u>FISCAL YEAR</u> <u>2016-2017</u> <u>BUDGET</u>	<b>Available</b>
REVENUE:			
Interest Revenue	\$109.16	\$5,000.00	
 Total Revenues:	 \$109.16		
EXPENDITURES:			
Park Improvements		\$5,000.00	
 Total Expenditures:			
 Ending Balance:			
 Net of Revenues/Appropriations	 \$109.16		

**Carr fund II \$71,028.27**

**KC Youth Fair \$962.10 rec'd 7/2016**

**KC Youth Fair \$224.75 rec'd 10/6/2015**

**KC Youth Fair \$771.95 rec'd 6/2015**

**Capital outlay items paid this fiscal year: None**

**\*\*The auditors have determined the Lee Fund will have approximately \$9173.00 to spend for the fiscal year ending 6/30/17.**

GL NUMBER	DESCRIPTION	END BALANCE 06/30/2016	2016-17 AMENDED BUDGET	YTD BALANCE 09/30/2016	ACTIVITY FOR MONTH 09/30/16	AVAILABLE BALANCE	% BDDT USED
Fund 101 - GENERAL FUND							
Dept 751-PARKS							
Revenues							
101-751-593.000	KENT COUNTY YOUTH FAIR CONTRIBUTIONS	1,186.85	300.00	0.00	0.00	300.00	0.00
101-751-652.000	CREEKSIDE PARK REVENUE	1,175.00	750.00	0.00	0.00	750.00	0.00
101-751-653.000	PARK USER FEES	10,509.50	7,000.00	1,130.00	0.00	5,870.00	16.14
TOTAL Revenues		12,871.35	8,050.00	1,130.00	0.00	6,920.00	14.04
Expenditures							
101-751-702.000	SALARIES-PERMANENT	27,093.44	28,000.00	6,135.98	2,400.15	21,864.02	21.91
101-751-707.000	SALARIES-TEMPORARY	7,780.14	9,400.00	2,744.88	920.00	6,655.12	29.20
101-751-708.000	STANDBY	272.68	500.00	96.48	0.00	403.52	19.30
101-751-709.000	SALARIES-OVERTIME	243.84	1,000.00	0.00	0.00	1,000.00	0.00
101-751-715.000	SOCIAL SECURITY	2,787.21	3,300.00	712.18	270.66	2,587.82	21.58
101-751-716.000	HEALTH INSURANCE	5,503.68	6,000.00	1,304.32	522.70	4,695.68	21.74
101-751-717.000	LIFE INSURANCE	80.06	100.00	16.29	8.05	83.71	16.29
101-751-718.000	PENSION	5,560.50	5,400.00	910.25	0.00	4,489.75	16.86
101-751-721.000	LONGEVITY	195.00	500.00	13.01	0.00	486.99	2.60
101-751-722.000	WORKERS COMPENSATION	879.67	2,100.00	228.69	89.70	1,871.31	10.89
101-751-723.000	DENTAL INSURANCE	303.96	400.00	73.40	27.31	326.60	18.35
101-751-724.000	EYECARE	98.25	200.00	18.81	8.37	181.19	9.41
101-751-725.000	DISABILITY INSURANCE	211.11	300.00	46.56	24.65	253.44	15.52
101-751-740.000	OPERATING SUPPLIES	4,985.61	6,900.00	585.53	164.59	6,314.47	8.49
101-751-744.000	UNIFORMS	0.00	350.00	95.62	95.62	254.38	27.32
101-751-802.000	CONTRACTUAL	27,071.00	36,830.00	16,200.49	8,338.14	20,629.51	43.99
101-751-864.000	CONFERENCES & CONVENTIONS	0.00	1,500.00	0.00	0.00	1,500.00	0.00
101-751-910.000	INSURANCE	3,122.00	3,300.00	0.00	0.00	3,300.00	0.00
101-751-920.000	PUBLIC UTILITIES	9,362.06	16,000.00	3,138.17	830.98	12,861.83	19.61
101-751-930.000	REPAIR & MAINTENANCE	8,763.45	9,000.00	2,122.80	302.52	6,877.20	23.59
101-751-940.000	RENTALS	15,163.82	20,000.00	6,373.80	1,257.29	13,626.20	31.87
TOTAL Expenditures		119,477.48	151,080.00	40,817.26	15,260.73	110,262.74	27.02
Net - Dept 751-PARKS		(106,606.13)	(143,030.00)	(39,687.26)	(15,260.73)	(103,342.74)	
TOTAL REVENUES		12,871.35	8,050.00	1,130.00	0.00	6,920.00	14.04
TOTAL EXPENDITURES		119,477.48	151,080.00	40,817.26	15,260.73	110,262.74	27.02
NET OF REVENUES & EXPENDITURES		(106,606.13)	(143,030.00)	(39,687.26)	(15,260.73)	(103,342.74)	27.75

# PARK USER FEES

Sport Group	2016			2017			2018		
	DATE	AMOUNT	PLAYERS	DATE	AMOUNT	PLAYERS	DATE	AMOUNT	PLAYERS
YOUTH FOOTBALL									
<b>XTREME SOFTBALL</b>									
LITTLE LEAGUE	May-16	\$5,150	515						
YMCA									
BACKYARD DREAMS	Jun-16	\$300	30						
LACROSSE	Aug-16	\$830	83						
<b>T-BALL</b>									
<b>TOTALS:</b>		\$6,280			\$0			\$0	
Kent County Youth Fair			rentals						
<b>TOTALS:</b>					\$0			\$	-