

**OFFICIAL PROCEEDINGS
OF THE
PLANNING COMMISSION-CITIZEN ADVISORY COMMITTEE
CITY OF LOWELL, MICHIGAN
FOR THE REGULAR MEETING OF
MONDAY, MAY 8, 2017, AT 7:00 P.M.**

1. **CALL TO ORDER: PLEDGE OF ALLEGIANCE, ROLL CALL.**

The Meeting was called to order at 7:00 p.m. by Chair Barker and the Pledge of Allegiance was recited.

Present: Commissioners David Cadwallader, Marty Chambers, James Zandstra, Jim Salzwedel, Alan Teelander, and Chair Barker.

Absent: Commissioner John Gerard.

Also Present: City Clerk Susan Ullery, City Manager Mike Burns and Williams and Works Planner Andy Moore.

2. **EXCUSE OF ABSENCES**

IT WAS MOVED BY SALZWEDEL and seconded by CADWALLADER to excuse the absence of Commissioner Gerard.

YES: 6. NO: 0. ABSTAIN: 0. ABSENT: 1. MOTION CARRIED.

3. **APPROVAL OF AGENDA.**

IT WAS MOVED BY ZANDSTRA and seconded by CADWALLADER to approve the agenda as written.

YES: 6. NO: 0. ABSENT: 1. MOTION CARRIED.

4. **APPROVAL OF THE MINUTES OF THE PREVIOUS MEETING.**

IT WAS MOVED BY CHAMBERS and seconded by TEELANDER that the minutes of the April 10, 2017 regular meeting be approved as written.

YES: 6. NO: 0. ABSENT: 1. MOTION CARRIED.

5. **PUBLIC COMMENTS AND COMMUNICATIONS CONCERNING ITEMS NOT ON THE AGENDA.**

No public comments.

6. **OLD BUSINESS.**

a. Zoning Ordinance Revisions – Chapter 4.

Chair Barker advised the Commission will accept Chapter 4 as written. The Commission will review Chapter 17 and hold a public hearing when both Chapters can be approved together.

b. Zoning Ordinance Revisions – Chapter 17.

Andy Moore of Williams and Works reviewed the revisions of Chapter 17.

Chair Barker hoped to finalize a clean version at the June meeting.

There was a discussion in reference to the Master Plan that needs to be reviewed. Because Barker is unable to attend the July meeting, he suggested the Commission review the plan in August. Moore believed there would be few changes, noting it is consistent with zoning.

Barker advised he would like to finalize Chapters 4 and 17 in June and set a public hearing sometime in August. He also believed the public hearing would be better served if a special meeting were held. The Master Plan could be reviewed at their regular scheduled meeting in August.

7. **NEW BUSINESS**

a. Review 2017 Goals and Priorities – Audit Report Attached.

Williams and Works Planner Andy Moore reviewed the Zoning Ordinance Audit. The notes are intended as a place to begin discussion on revisions to the Zoning Ordinance.

Item #2 through item #5 can be reviewed as we review the districts. Item #6 can be dealt with if we open up the parking chapter. The Commission can look for direction from Moore and Burns on items #6a through item #8, we can look for direction from Andy Moore and City Manager Mike Burns.

8. **STAFF REPORT**

Nothing further to report.

9. **COMMISSIONERS REMARKS**

Commissioner Salzwedel noted the decision he made at the last meeting was not swayed after having discussion with a couple residents.

IT WAS MOVED BY CADWALLADER and seconded by SALZWEDEL to adjourn at 7:57 p.m.

DATE:

APPROVED:

Bruce Barker, Chair

Susan S. Ullery, City Clerk