

**OFFICIAL PROCEEDINGS  
OF THE  
PLANNING COMMISSION-CITIZEN ADVISORY COMMITTEE  
CITY OF LOWELL, MICHIGAN  
FOR THE REGULAR MEETING OF  
MONDAY, JULY 25, 2016, AT 7:00 P.M.**

1. **CALL TO ORDER: PLEDGE OF ALLEGIANCE, ROLL CALL.**

The Meeting was called to order at 7:00 p.m. by City Clerk Susan Ullery and the Pledge of Allegiance was recited.

Present: Chair James Zandstra, Commissioners Marty Chambers, Dave Cadwallader, Bruce Barker and Jim Salzwedel  
Absent: Commissioners John Gerard and Alan Teelander  
Also Present: City Clerk Susan Ullery and Andy Moore from Williams & Works

2. **APPROVAL OF ABSENCES.**

IT WAS MOVED BY SALZWEDEL and seconded by BARKER to approve the absences of John Gerard and Alan Teelander.

YES: 5. NO: 0. ABSENT: 2. MOTION CARRIED.

3. **APPROVAL OF AGENDA.**

IT WAS MOVED BY CADWALLADER and seconded by BARKER to approve the agenda as written.

YES: 5. NO: 0. ABSENT: 2. MOTION CARRIED.

4. **APPROVAL OF THE MINUTES OF THE REGULAR MEETING OF JUNE 25, 2016.**

IT WAS MOVED BY CADWALLADER and seconded by SALZWEDEL that the minutes of the June 25, 2016 meeting be approved as written.

YES: 5. NO: 0. ABSENT: 2. MOTION CARRIED.

5. **PUBLIC COMMENTS AND COMMUNICATIONS CONCERNING ITEMS NOT ON THE AGENDA.**

No comments were received.

6. **OLD BUSINESS.** These items were tabled until a full commission can be present.

a. 2016 Goals/Priorities.

Top three items will be emailed to City Clerk Sue Ullery.

b. Zoning Ordinance – Audit.

Commissioner Barker suggested the Commission begin with Chapters 4 and 17. Also, it would make sense for the definitions to be reviewed by Andy Moore from Williams and Works.

Moore stated there are many things with Chapter 4 that need to be written very specifically due to the State Enabling Act.

Moore brought up Section 4.10 (2), noting much work has already been done on this. Salzwedel also noted Section 4.19 (6) has had previous discussion as well.

Further review will be provided during the August 8, 2016.

7. **NEW BUSINESS.**

a. Public Hearing – Zoning Ordinance Text Amendment – Request from Timothy Zartman.

IT WAS MOVED BY CADWALLADER and seconded by CHAMBERS to open the public hearing.

YES: 5. NO: 0. ABSENT: 2. MOTION CARRIED.

Tim Zartman requested a zoning text amendment to allow dog kennels in a light industrial area. They wish to create a “bed and biscuit”. It would be built to have a maximum of 60 dogs.

Moore explained they are asking that the text of the zoning ordinance be changed so that “Commercial Kennels” are included as a use by right in the light industrial district. The property he is considering is located at 1351 Bowes.

IT WAS MOVED BY CADWALLADER and seconded by BARKER to close the public hearing.

YES: 5. NO: 0. ABSENT: 2. MOTION CARRIED.

IT WAS MOVED BY CADWALLADER and seconded by BARKER to recommend approval of the zoning ordinance to the City Council.

YES: 5. NO: 0. ABSENT: 2. MOTION CARRIED.

8. **STAFF REPORT.**

No updates were provided.

9. **COMMISSIONERS COMMENTS.**

No comments were received.

IT WAS MOVED BY CADWALLADER and seconded by BARKER to adjourn at 7:31 p.m.

DATE:

APPROVED:

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James Zandstra, Chair

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Susan S. Ullery, City Clerk