

**OFFICIAL PROCEEDINGS  
OF THE  
PLANNING COMMISSION-CITIZEN ADVISORY COMMITTEE  
CITY OF LOWELL, MICHIGAN  
FOR THE REGULAR MEETING OF  
MONDAY, AUGUST 8, 2016, AT 7:00 P.M.**

1. **CALL TO ORDER: PLEDGE OF ALLEGIANCE, ROLL CALL.**

The Meeting was called to order at 7:00 p.m. by City Clerk Susan Ullery and the Pledge of Allegiance was recited.

Present: Commissioners Marty Chambers, Dave Cadwallader, Bruce Barker, John Gerard,  
Alan Teelander and Jim Salzwedel  
Absent: Chair James Zandstra  
Also Present: City Clerk Susan Ullery and Andy Moore from Williams & Works

2. **APPROVAL OF ABSENCES.**

IT WAS MOVED BY SALZWEDEL and seconded by GERARD to approve the absence of James Zandstra.

YES: 6. NO: 0. ABSENT: 1. MOTION CARRIED.

3. **APPROVAL OF AGENDA.**

IT WAS MOVED BY BARKER and seconded by CHAMBERS to approve the agenda as written.

YES: 6. NO: 0. ABSENT: 1. MOTION CARRIED.

4. **APPROVAL OF THE MINUTES OF THE REGULAR MEETING OF JULY 25, 2016.**

IT WAS MOVED BY SALZWEDEL and seconded by BARKER that the minutes of the July 25, 2016 meeting be approved as written.

YES: 6. NO: 0. ABSENT: 1. MOTION CARRIED.

5. **PUBLIC COMMENTS AND COMMUNICATIONS CONCERNING ITEMS NOT ON THE AGENDA.**

No comments were received.

6. **OLD BUSINESS.** These items were tabled until a full commission can be present.

- a. 2016 Goals/Priorities.
- b. Commissioners Top Three Goals/Priorities.
- c. Zoning Ordinance – Audit.

Andy Moore from Williams & Works suggested bundling all 3 items under Old Business into one discussion since they all fall under the basic umbrella.

Commissioner Cadwalder questioned whether or not there was a rooftop ordinance regarding specific things that a rooftop can be used for (patios, business, etc.). Andy wasn't aware of any ordinance on rooftops, but said they could look into it.

The Commissioners discussed what their top three goals and priorities are.

7. **NEW BUSINESS.**

No new business to discuss.

8. **STAFF REPORT.**

Sue Ullery stated that there are a few more houses going in at the Highland Hills location.

9. **COMMISSIONERS COMMENTS.**

No comments were provided.

IT WAS MOVED BY TEELANDER and seconded by BARKER to adjourn at 7:12 p.m.

DATE:

APPROVED:

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James Zandstra, Chair

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Susan S. Ullery, City Clerk