

**OFFICIAL PROCEEDINGS
OF THE
PLANNING COMMISSION-CITIZEN ADVISORY COMMITTEE
CITY OF LOWELL, MICHIGAN
FOR THE SPECIAL MEETING OF
MONDAY, AUGUST 14, 2017, AT 6:30 P.M.**

1. **CALL TO ORDER: PLEDGE OF ALLEGIANCE, ROLL CALL.**

The Meeting was called to order at 6:30 p.m. by Chair Barker and the Pledge of Allegiance was recited.

Present: Commissioners Marty Chambers, Jim Salzwedel, James Zandstra, and Chair Barker.

Absent: Commissioners David Cadwallader, John Gerard, and Alan Teelander.

Also Present: City Clerk Susan Ullery, City Manager Mike Burns and Williams and Works Planner Andy Moore.

2. **EXCUSE OF ABSENCES.**

IT WAS MOVED BY BARKER and seconded by CHAMBERS to excuse the absences of Commissioners Cadwallader, Gerard and Teelander.

YES: 4. NO: 0. ABSENT: 3. MOTION CARRIED.

3. **APPROVAL OF AGENDA.**

IT WAS MOVED BY CHAMBERS and seconded by ZANDSTRA to approve the agenda as written.

YES: 4. NO: 0. ABSENT: 3. MOTION CARRIED.

4. **PUBLIC COMMENTS AND COMMUNICATIONS CONCERNING ITEMS NOT ON THE AGENDA.**

No public comments.

5. **OLD BUSINESS.**

a. None.

6. **NEW BUSINESS.**

a. Master Plan Review.

Chair Barker advised they are required to review the Master Plan, but not necessarily make any changes. Public input is welcomed.

Williams and Works Planner Andy Moore explained the process of updating the Master Plan. He explained the existing City of Lowell Master Plan was adopted in late 2007. It was developed over the course of several months and required significant work by City staff, Planning Commission and elected officials. Since this was done in 2007, there is an opportunity to at least update it to reflect the 2010

Census report. Moore went on to explain the memorandum prepared for the Commission is not intended to criticize existing policies or to find possible shortcomings in the document; rather, it highlights areas where changes could be appropriate to guide the Planning Commission's review.

7. **COMMISSIONERS REMARKS.**

There were no comments received.

8. **ADJOURNMENT.**

IT WAS MOVED BY CHAIR BARKER to suspend the Special meeting and go into the regular meeting at 7:02 p.m.

DATE:

APPROVED:

Bruce Barker, Chair

Susan S. Ullery, City Clerk