

To: Mayor Hodges and the Members of the City Council

From: David M. Pasquale

SUBJECT: Agenda for **Tuesday**, January 19, 2010

1. Call to order, pledge of allegiance, roll call.
2. Approval of the Agenda.
3. Approval of the regular minutes of the January 4, 2010 meeting.
4. Approval of the Accounts Payable.
5. Citizens comments for items not on the agenda.
6. Striking of 2004 Delinquent Taxes. Each year, City Treasurer Sue Olin reviews delinquent personal property taxes which are five years old.

As noted in her memo of January 12, due diligence efforts were made to collect one delinquency which involves a bankruptcy. This amount equates to \$686.25 being struck from the rolls (City's share).

I recommend the Council carry out this action.

7. 2008-2009 Audit Presentations
 - A. City of Lowell. Stephen Blann of Rehmann Dobson will present his firm's findings on last year's accounts and records.
 - B. Lowell Light and Power. Peter Haefner of Vredeveld Haefner will present his firm's findings for the Light and Power accounts.
8. Resolution approving the financing of the acquisition of a dump truck through an inter-fund loan (transferring from the General Fund to the Water Fund). At its February 2, 2009 meeting, the City Council authorized the prepayment of an installment purchase agreement from Firstbank for the acquisition of a dump truck. Instead, the financing was handled through an inter-fund loan from the City's Local Street Construction Account in the General Fund to the Equipment Fund in the amount of \$92,500 at an interest rate of 4.75% over five years.

In reviewing the audit, it was determined that such a transaction does impact the General Fund and its fund balance. As it stands, the balance is \$18,755 which is very low.

City Treasurer Sue Olin, in consultation with Rehmann Robson recommends the loan be transferred to the Water Fund, which will not be overly impacted. This raises the General Fund to \$111,255 in its fund balance.

I recommend the Council approve this action. A resolution prepared by City Attorney Richard Wendt is attached.

9. Resolution to the Michigan Department of Transportation entering into a contract providing cost shares for the Lowell City Airport land acquisition (air easements) project. Recently, issues involving the acquisition of air easements for the Fegel and Barron parcels have been resolved.

The amount of the acquisition costs totals \$234,000 which includes legal, expert witnesses and related court costs. The Airport Fund is responsible for 10% of these or \$23, 400.

I recommend the Council adopt the enclosed resolution.

10. Engineering Services for Sanitary Sewer System Flow Monitoring. As discussed on several occasions, the City has been concerned about high flows and infiltration in the sanitary sewer system. In order to determine the nature and magnitude of the flows, monitoring of the system by an engineering firm has been proposed. DPW Director Dan DesJarden contact three engineering firms with the following costs:

Hubbell, Roth and Clark, Inc.	\$10,800
Fishbeck, Thompson, Carr and Huber, Inc.	\$24,250
Williams & Works	\$26,789

Since all three firms met the established proposal criteria, DPW Director DesJarden and I recommend Hubbell, Roth & Clark carry out the monitoring.

11. Ordinance Amendment providing for the selection and use of a single residential solid waste hauler – public hearing and consideration of direction. At the December 7 Council meeting, it was determined to hold a second public hearing on the single residential solid waste hauler ordinance for this meeting. The Council discussed this proposal at length at its January 11 work session.

At the conclusion of the public hearing, the Council will consider a general direction for this issue.

12. Direction on the North Washington park property improvements. At the request of Mayor Pro Tem Sharon Ellison, a discussion of the Councilmembers will be hold to consider direction on possible improvements to the North Washington park property.

13. Monthly Reports. The attached monthly reports have been provided:

City Manager Activity	Police	Building
Public Works	Fire	Budget

14. City Manager's Report. Attached.

15. Council Comments.

16. Appointments. The following boards and commission positions need appointment or reappointment.

		<u>Term Expires</u>
Downtown Development Authority		
Bob Ford (resignation)	appointment	01/01/2014
Planning Commission	appointment	06/30/2010
Andrew Schrauben (resignation To assume City Councilmember position)		

17. CLOSED SESSION: Property Acquisition

18. Adjournment

CITY OF LOWELL
MICHIGAN
CITY COUNCIL
AGENDA

FOR THE REGULAR MEETING OF THE LOWELL CITY COUNCIL
TUESDAY, JANUARY 19, 2010, 7:30 P.M.

AT
LOWELL CITY HALL
CITY COUNCIL CHAMBERS
SECOND FLOOR
301 EAST MAIN STREET

1. CALL TO ORDER; PLEDGE OF ALLEGIANCE, ROLL CALL
2. APPROVAL OF THE AGENDA
3. APPROVAL OF THE REGULAR MINUTES OF THE JANUARY 4, 2010 MEETING
4. APPROVAL OF ACCOUNTS PAYABLE
5. CITIZEN COMMENTS FOR ITEMS NOT ON THE AGENDA
6. STRIKING OF 2004 DELINQUENT TAXES
7. 2008-2009 AUDIT PRESENTATIONS
 - A. CITY OF LOWELL
 - B. LOWELL LIGHT AND POWER
8. RESOLUTION APPROVING THE FINANCING OF THE ACQUISITION OF A DUMP TRUCK THROUGH AN INTER-FUND LOAN (TRANSFERRING FROM THE GENERAL FUND TO THE WATER FUND)
9. RESOLUTION TO THE MICHIGAN DEPARTMENT OF TRANSPORTATION ENTERING INTO A CONTRACT PROVIDING COST SHARES FOR THE LOWELL CITY AIRPORT LAND ACQUISITION (AIR EASEMENTS) PROJECT
10. ENGINEERING SERVICES FOR SANITARY SEWER SYSTEM FLOW MONITORING
11. ORDINANCE AMENDMENT PROVIDING FOR THE SELECTION AND USE OF A SINGLE RESIDENTIAL SOLID WASTE HAULER – PUBLIC HEARING AND CONSIDERATION OF DIRECTION
12. DIRECTION ON THE NORTH WASHINGTON PARK PROPERTY IMPROVEMENTS
13. MONTHLY REPORTS
14. CITY MANAGER'S REPORT
15. COUNCIL COMMENTS
16. APPOINTMENTS

17. CLOSED SESSION: PROPERTY ACQUISITION

18. ADJOURNMENT

NOTE: Any person who wishes to speak on an item included on the printed meeting agenda may do so. Speakers will be recognized by the Chair, at which time they will be required to state their name and will be allowed five (5) minutes maximum to address the Council. A speaker representing a subdivision association or group will be allowed ten (10) minutes to address the Council.