

PROCEEDINGS
OF THE
LOWELL AREA FIRE AND EMERGENCY SERVICES AUTHORITY

MONDAY, MAY 4, 2009, AT 4:00 P.M.
LOOK MEMORIAL FIRE STATION

Present:	CITY OF LOWELL	Maryalene LaPonsie Jake Callier
	LOWELL CHARTER TOWNSHIP	Carlton Blough Clifford Bonn
	VERGENNES TOWNSHIP	Tim Wittenbach Jim Herb

Absent: none.

Also Present: Jim Hodges, Jerry Hale, Frank Martin, Sue Olin and Dave Pasquale.

IT WAS MOVED BY HERB and supported by LAPONSIE to approve the minutes of the March 30, 2009 meeting as submitted. Motion carried

Item #1. REVIEW OF PROPOSED BY LAWS. Pasquale noted that the Authority Agreement has been reviewed by all jurisdictions and being resigned.

The By Laws were reviewed with the following changes:

Section 2. Election and Term of Office.

The officers of the Authority Board shall be elected annually in January by the Authority Board.

Section 3. Membership.

- a. *Qualifications and eligibility.* All members of the Fire Department shall be resident electors of a participating municipality for their prescribed terms of office. The residency requirement may be waived. No elected member of a participating municipality's governing body may serve on the Fire Department.
- b. *Removal.* Members of the Fire Department may be removed by the Fire Chief, on an at will basis, as provided in the Personnel Policy of the Fire Department.
- c. *Appointment of fire chief and members.* The Authority Board shall appoint and may remove a fire chief. Members of the Fire Department shall be appointed as provided in the Personnel Policy.
- d. *Expenses.* The Authority Board may authorize payment of reasonable and necessary expenses incurred by any such member in the performance of authorized business of the Fire Department.

The rest of the document remains as is.

The By Laws will be adopted at the next meeting.

Item #2. REVIEW OF THE 2009-2010 BUDGET WORKSHEETS. City Treasurer Sue Olin reviewed the budget worksheets with the Authority. The following issues were reviewed and discussed:

- the Nextel costs (two phones) are \$960 per year
- paper includes hand towels and towel paper (\$400) as well as copier and printer paper (\$400)
- fire suppression foam is \$140 per gallon for 5 gallons totalling \$800
- Ambulance supplies were noted along with backboards and jackets
- conferences for training were \$600
- 24 new radios were purchased through a federal grant for \$9000
- the 1993 Suburban for medical responses needs replacement. It is estimated to cost \$30,000. A grant to the Lowell Area Community Fund for 50% of the cost was suggested.
- a new pickup for the Fire Chief would cost \$25,000
- the State Equalized Value (SEV) for Lowell Charter Township needs further review to determine the correct number
- the recent pancake breakfast (March 28) netted the department \$1162 for "odds and ends"
- a summary of board meeting will be provided in two weeks
- Olin stated that lump sum payments will be needed from jurisdictions to initiate the Authority.

The next meeting was scheduled for Monday, June 1, 2009 at 4 p.m., Look Memorial Fire State.

The meeting was adjourned at 5:17 p.m.

Tim Wittenbach, Chairman

David M. Pasquale, Recording Secretary