

OFFICIAL PROCEEDINGS
OF THE
LOWELL AREA FIRE AND EMERGENCY SERVICES AUTHORITY

MONDAY, JUNE 1, 2009, AT 4:07 P.M.
LOOK MEMORIAL FIRE STATION

Present:	CITY OF LOWELL	Maryalene LaPonsie Jake Callier
	LOWELL CHARTER TOWNSHIP	Carlton Blough (arrived at 4:10 p.m.) Clifford Bonn
	VERGENNES TOWNSHIP	Tim Wittenbach Jim Herb

Absent: none.

Also Present: Dave Pasquale, Sue Olin, Frank Martin and Jerry Hale.

IT WAS MOVED BY HERB and supported by CALLIER to approve the minutes of the May 4, 2009 meeting as submitted. Motion carried.

Item #1. FINAL REVIEW AND ADOPTION OF PROPOSED BY LAWS. The Authority By Laws were reviewed with the following changes:

- ARTICLE IV
Contracts, Loans, Checks and Deposits
Section 1.
The Authority Board may authorize any officer or officers, agent or agents, to enter into any contract or execute and deliver any instrument in the name of and on behalf of the Authority and such authority may be general or confined to specific instances.
- ARTICLE VII
Fire Department
Section 3. Membership
 - c. Appointment of Fire Chief and members. The Authority Board shall appoint and may remove a Fire Chief.

IT WAS MOVED BY LAPONSIE and supported by CALLIER to approve the Lowell Area Fire and Emergency Services Authority by laws as amended. Motion carried.

Item #2. REVIEW AND ADOPTON OF 2009-2010 BUDGET WORKSHEETS. Fire Chief Frank Martin and City Treasurer Sue Olin reviewed the budget. Martin noted there is a need to purchase a Suburban for rescue services (\$36,000) and a pickup as a command vehicle (\$24,000). Application will be made to the Lowell Area Community Fund for these purchases. Dependent on funding, this will be reviewed during the next fiscal year.

Olin stated that the budget which was provided to the Boardmembers totals \$203,000. She said each jurisdiction needs to be billed on a quarterly basis due:

- July 1
- October 1
- January 1
- April 1

The Boardmembers still wished to have monthly fire and rescue run reports sent.

IT WAS MOVED BY CALLIER and supported by BLOUGH to approve the 2009-2010 Budget as submitted. Motion carried.

Item #3. OTHER BUSINESS. The Boardmembers determined to schedule the next two meetings:

- Monday, September 28
- Monday, December 21

These will be held at the Look Memorial Fire Station, 4 p.m. The Treasurer's Report is to be provided as well as any new and old business.

IT WAS MOVED BY HERB and supported by BONN to have the following check signatories:

- Tim Wittenbach
- Dave Pasquale, as agent
- Carlton Blough, back up

Motion carried.

The meeting was adjourned at 4:53 p.m.

Tim Wittenbach, Chairman

David M. Pasquale, Recording Secretary